

City of Coffman Cove  
Regular City Council Meeting  
Thursday, March 17, 2011 @ 7 p.m.  
At City Office

**Call to Order** – Misty Fitzpatrick called the meeting to order at 7:06 pm.

**Roll Call** – Misty Fitzpatrick, Present; Sara Yockey, Present; Carolyn Duncan, Present; Elaine Price, Present; Mariana Carter, Excused; Gary Wilburn, Absent.

**Pledge of Allegiance**

**Public Comment**

Carolyn Duncan requested to be excused next month. She will be gone for 3 weeks. Elaine will also be gone the week of the meeting. She will be available the following week. Misty will check with Mariana to see what her schedule will be. Council meetings will be at City Office until further notice.

**Approval of Agenda**

*Misty Fitzpatrick motion to amend the Consent Agenda to leave out the Mayor's report and the W/S report. Carolyn Duncan motion to accept the Consent Agenda as amended. Sara Yockey second. AIF*

**Persons to Be Heard**

**Appoint Council Seat G ?** no names submitted

**Consent Agenda:**

1. Meeting Minutes
2. Water/Sewer Report
3. Project Manager's Report
4. Financial Report
5. IFA Report
6. Tourism Report
7. NorthEnd Port Authority/Rainforest Islands Ferry Report
8. Mayor's Report

**Correspondence / Issues**

**Resolutions & Ordinances**

1. **Ordinance 11-04** - Introduce Title XIV - Platting – (handed out in Feb. packet)

*Sara Yockey motion to introduce Ord. 11-04 Title XIV – Platting Ordinance. Elaine Price second.*

Elaine Price explained this is being introduced to clarify some of the wording to reflect that in the future when anyone does any kind of a subdivision that has a road in it that needs to be permitted; the sub-divider shall pay for the permitting. This is time consuming and expensive for the city to have to do this. This will be addressed at the workshop.

**Roll Call Vote: Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Sara Yockey, Yes; Elaine Price, Yes.**

2. **Ordinance 11-05** - Introduce Title II – Chapter 2.10 - Library  
*Elaine Price motion to introduce Ord. 11-05 – Title II – Chapter 2.10 – Library. Misty Fitzpatrick second.*

Elaine Price explained the proposed changes are in the packet. We are no longer a combination school and public library. We are just a public library, so there's no sense in having a teacher on the board any longer. She would like to change the board from 5 to 7 members.

**Roll Call Vote: Carolyn Duncan, Yes; Sara Yockey, Yes; Elaine Price, Yes; Misty Fitzpatrick, Yes.**

3. **Resolution 11-20** - AML/JIA – Loss Control Incentive Program  
*Elaine Price motion to pass Resolution 11-20 AML/JIA – Loss Control Incentive Program. Sara Yockey second.*

**Roll Call Vote: Misty Fitzpatrick, Yes; Elaine Price, Yes; Sara Yockey, Yes; Carolyn Duncan, Yes.**

4. **Resolution 11-21** - Objection to Roadless Decision - available next wk.  
*Misty Fitzpatrick motion to approve Resolution 11-21 – Objection to Roadless Decision. Sara Yockey second.*

Just last week the Kake Tribe and a bunch of environmental groups filed suit to contest the Tongass National Forests exemption from the Roadless Rule. The Judge ruled in their favor and decreed the Tongass National Forest will now have to abide by the Roadless Rule with the rest of the country. We are not sure whether the Forest Service is going to file an appeal or what our delegation is going to do. We are in favor of an exemption from the Roadless Rule.

**Roll Call Vote: Sara Yockey, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Elaine Price, Yes.**

5. **Resolution 11-22** - Co-Lessee for Northend Port Authority – (available next wk.) STRICKEN the Resolution was not done in time.

6. **Resolution 11-23** – Land Selection Mental Health Trust

Representatives from Mental Health Trust have been talking to Elaine and others on the island. They have some land selections they are able to make

and they want to do some on Prince of Wales Island. They have gone from just wanting to export stuff to actually manufacturing in Southeast Alaska. They have been working with Clarence Clark and the Department of Natural Resources to come up with some sort of a stable base for small mills and Stuff with the available timber that's there. This Resolution is to show the community's support of this land selection.

*Misty Fitzpatrick motion to approve Resolution 11-23 – Land Selection Mental Health Trust. Elaine Price second.*

**Roll Call Vote: Sara Yockey, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Elaine Price, Yes.**

7. **Resolution 11-24 – H.O.P.E doc**

8. **Resolution 11-24 – H.O.P.E**

*Sara Yockey motion to approve Resolution 11-24 – H.O.P.E. Elaine Price second.*

**Roll Call Vote: Misty Fitzpatrick, Yes; Sara Yockey, Yes; Carolyn Duncan, Yes; Elaine Price, Yes.**

### **Unfinished Business**

1. Arts Festival  
Nothing new

2. Storage Area Fees - Sara  
Sara found some information on-line. Most places rent space by the square foot. This will be a topic for discussion at the next workshop on May 5<sup>th</sup>.

3. Request to remove 1 service from downtown lot - John Rodriguez  
There was much council discussion on this issue. There was nothing found in the Water/Sewer Ordinance regarding this particular issue.

*Elaine Price motion to allow John to take out the water/sewer service to the trailer, and when the trailer is removed, from that point on the city will charge just a stub-out fee for that service. Carolyn Duncan second.*

It was explained there will be 1 full service and 1 stub-out for this lot.

**Roll Call Vote: Elaine Price, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Sara Yockey, No. motion failed**

4. Post Office Remodel - there has been no answer as of yet from the Post Master in Ketchikan. This will be on next month's agenda.

### **New Business**

1. Alcoholic Beverage Control Board Renewal Application Notice – Rain Country Liquor - no objections to this renewal

2. Gas Station Update - Ron Rusher - (this was moved up from number 5)  
Ron explained he is looking at card swipe pumps. He will be pouring concrete and will be moving across the road before the paving project starts.
3. Fireworks - Fire Department - it was recommended these be ordered by next month to get a good start on this. The plan is to have everything sold by July 4<sup>th</sup>. Misty Fitzpatrick will order starting next week. The plan is to sell at least once a week till closer to the 4<sup>th</sup>. Elaine will give Misty the name and address of the people we ordered from last year.
4. Biomass - Wood Boiler? - Elaine brought the brochure for this to council. This boiler has the capacity to provide power for the industrial site being put in out the road and if it ever became necessary to provide power for the city as well. According to Beth Pendleton the State Forester there is lots of grant money available for the timber industry in Southeast at this time. The timing could be right for this. Elaine will take this information to D.C. with her to talk to Lisa Murkowski. Elaine is checking to see if this will also burn garbage. If it will it will save the city money, with the future possibility of providing revenue for the city.
5. Buried telephone lines – Liquor Store to Post Office  
Alaska Communication Services engineer was here a few weeks ago at Ron's request. There's a power pole that sits at the corner of his property, right across from the gas station, that he would like moved. Ron had asked them to move the pole or eliminate it but the line is functional and needs to remain. Ron asked if the line could be buried. The telephone company said they could do that but Ron would have to pay for the whole thing. Elaine asked Randy Wright to give the city a quote on what it would cost for the coax and burying the conduit. The quote came out to right around \$5000 for everything. When Elaine told Ron, he asked if the city would buy the conduit he would do the work with the city backhoe at no charge.

***Elaine Price motion the city pay for the conduit and work with Ron Rusher to bury the line. Misty Fitzpatrick second.***

**Roll Call Vote: Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Sara Yockey, Yes; Elaine Price, Yes.**

6. Employee Evaluation – Ruth Lux - executive session

**Executive Session: POSSIBLE - interviews / evaluations**

*Sara Yockey motion to adjourn to Executive Session for employee evaluations and applications. Misty Fitzpatrick second.*

**Roll Call Vote: Sara Yockey, Yes; Carolyn Duncan, Yes; Elaine Price, Yes; Misty Fitzpatrick, Yes.**

*Misty Fitzpatrick motion to reconvene from Executive Session at 8:47. AIF*

**Action from Executive Session:**

1. Hire Clerk/Treasurer

*Sara Yockey motion to hire Bridget Wright for the position of Clerk/Treasurer at \$20 per hour. Misty Fitzpatrick second.*

**Roll Call Vote: Sara Yockey, Yes; Elaine Price, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes.**

**Public / Council Comment** - Misty asked if council wanted her to make the Coffman Cove Alaska sign for the harbor. Elaine stated yes, but we need to let Larry Burrows know that he's not doing it and we need to also let him know we are not doing any more maintenance, and since the dumpster locks have never been done (he was supposed to do that) Elaine would like to just hire Clayton Smalley to do it and have it done. Misty stated yes, let's do it. Misty will do the sign for the harbor.

Elaine wanted to talk about the on-call list. It's not appropriate for employees to call people from the on-call list and put them to work. Any time anyone needs help they need to contact the office for authorization and the work will be dispatched from there. There will be a clear outline of regular duties put together.

Howie and Raylene Arntzen are going to pay for the 911 radios.

**Adjourn: Sara Yockey motion to adjourn at 9 pm. Carolyn Duncan second. AIF**

**Passed and Approved by the Coffman Cove City Council on April 28, 2011.**

---

**Mayor / Vice Mayor**

**ATTEST:**

---

**Bridget Wright, City Clerk**