

**City of Coffman Cove**  
**Regular City Council Meeting Minutes**  
**Thursday, March 21<sup>st</sup> 2013**

Call to Order: Meeting was called to order at 7:10PM by Mayor Carolyn Duncan.

Roll Call: Marianna Carter, present (7:30). Randy Neuberger, present. Bryce Brucker, present. Cindy Huff, present. Brian Wilson, present. Carolyn Duncan, present. Randy Lenz, present.

Pledge of Allegiance:

Public Comment: None

Persons to be heard: None

Consent Agenda: Mayor Carolyn Duncan made the motion to accept the consent agenda with a couple of housekeeping changes. Brian seconded. All in favor.

Carolyn made the motion to amend the agenda to allow Ron Rusher to speak about R&R Fuels relocation. All were in favor by verbal call.

**Unfinished Business:** R&R Fuel Relocation:

Ron informed the council that he does plan to move the fuel station. He has to coordinate with the Weights & Measures people. Brian made the point of it being on City land could be a huge liability for the City. Misty has been in touch with our insurance, and they said the best solution would be for R & R Fuels to carry the coverage and have the City of Coffman named on their insurance. Ron said that would not be a problem, but he would rather have it moved on his own property. Misty suggested one alternative is for the City to give them a loan at an interest rate that is higher than the money is making at the bank. Putting a lean on the property and getting the pumps moved to Ron's property would relieve the city of liabilities. We certainly do not want to lose this service in Coffman Cove. Bryce stated that it would be good for the city to help out a small business. The council agreed. The council would like Ron to present the city with what he has for coverage, and views this as a number one priority. This must be done before they proceed. The council set a time limit for Ron to get the insurance and liability coverage information and a time frame schedule to the council before the next city council meeting.

## **Resolutions & Ordinances:**

1. Resolution 13-25 Completion of Lift Station #1:  
Vice Mayor, Bryce Brucker made the motion to table Resolution 13-25 until the next regular city council meeting. Brian seconded. All were in favor by verbal call.
2. Resolution 13-26 Valentine School Subdivision:  
Carolyn Duncan made the motion to adopt Resolution 13-26. Cindy Huff seconded. All were in favor by verbal call.
3. Resolution 13-28 Support for Senator Begich Ports & Harbors Bill:  
Carolyn made the motion do adopt Resolution 13-28. Cindy seconded. All in favor by verbal call.
4. Resolution 13-29 AP&T to seek funding for Broadband Service for Coffman Cove:  
Carolyn made the motion to accept Resolution 13-29. Marianna seconded. All were in favor by verbal call.

## **New Business:**

1. Trail Building Equipment Purchased:  
Misty presented the council with some photographs of equipment. The equipment we have been looking for is right here on the Island, at a very reasonable price. One is right here in Coffman and the other is through Tyler Rental. Both pieces have very low hours. This would save money on shipping. We could purchase these two pieces and have money left for other equipment. Misty pointed out that the grant specifies the money must be spent on trail building equipment only.
2. P.O.W. Vactor Truck Operation and Maintenance Agreement:  
Carolyn stated that we should stay with our local business and joining in an agreement with another Vactor Truck company would not be an economic advantage to our city. The council agreed and it was decided not to sign an agreement with another company.
3. P.O.W. Hatchery Association Agreement:  
Misty attended a meeting last night and let the council know what was discussed, the costs, the fish and what the hatchery would like us to pay in the future. The Hatchery sent us a proposal of what they would like us to pay. Brian stated that he is 100% in favor of this program and we should invite the Hatchery people over to explain what we are doing wrong since we have not seen a return in the last 3 years. Carolyn said we do have money dedicated for this program. The council agreed to invite them over to our next meeting.

4. Library Project Development:

Carolyn reported that the city office and library could be incorporated into one building. The planning committee presented the council with the idea and rough sketches. This is just in the planning phase and was brought to the council for information at this time.

5. Training Request-Accounting Principles- Administrator:

Misty would like to take an accounting class this summer. She said she has looked over the material and it would be very beneficial to her and the office staff. Carolyn pointed out that Misty is close to a business degree. Brian reminded the council that when Misty was hired, we agreed on an hourly rate substantially lower with the condition that we get her training and we need to follow through on the agreement.

Marianna made the motion to approve \$600 for the Misty's accounting class.

Discussion: Randy N. asked where the funds would come from. Misty pointed out that this is a summer semester and could come from FY 14 budget. With half coming from water/sewer and half coming from Administration.

Cindy seconded.

Randy N., yes. Bryce, yes. Cindy, yes. Brian, yes. Carolyn, yes. Marianna, yes. Motion passes.

6. Clinic Construction Contract change order #3:

Carolyn made the motion to approve Clinic construction #3. Bryce seconded.

Roll call: Bryce, yes. Cindy, yes. Brian, yes. Carolyn, yes. Marianna, yes. Randy N. yes. Motion passes.

7. Clinic Construction contract change order #5: It was decided to have a special meeting with PK Construction to go over this order.

8. Clinic Construction contract change order #6: It was decided to have a special meeting with PK Construction to go over this order.

9. Coffman Island Development: This will be tabled until the next meeting.

10. PK Builders Log Transfer Facility Rock Purchase Request: The council agreed to leave the rock up for bid as agreed and voted on in the last meeting.

**Public / Council Comment:**

Misty has been talking with Al Edsall and he has agreed to write a grant for us, at no cost, for our Fish enhancement program.

Bryce would like to thank everyone involved with the EMS Fundraiser. He thanked Carolyn and everyone else who participated and donated. It was a huge success!

**Adjourn:** Bryce made the motion to adjourn. Carolyn seconded. All were in favor.

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**Carolyn Duncan, Mayor**

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**Jean Soderberg, Clerk**

