

City of Coffman Cove  
Regular City Council Meeting  
Thursday, January 20, 2011 @ 2 p.m.  
At Harbor View Hall

**Call to Order** - Sara Yockey called the meeting to order at 2:08pm.

**Roll Call** - Elaine Price, P; Misty Fitzpatrick, P; Carolyn Duncan, P; Sara Yockey, P; Gary Wilburn, E; Mariana Carter, E.

**Pledge of Allegiance**

**Public Comment**

**Approval of Agenda** - Sara Yockey amend the agenda to remove Resolution 11-16 Certified Financial Statement. It's not finished. With the approval of Council she would like to call a special meeting for Monday, January 24<sup>th</sup> at 2pm.

*Sara Yockey motion to approve the agenda as amended. Elaine Price second. AIF*

**Persons to Be Heard**

Sgt. Brown came to address the question of 4-wheelers in Coffman Cove. The Troopers can only enforce state laws such as speeding, running stop signs. There must be basic equipment on the 4-wheelers such as, lights and brake lights. The state does not require insurance on a 4-wheeler. Council is debating the prospect of lowering the speed limit in town to under 25mph. Roxy Wilson is willing to teach a 4-wheeler training class. The troopers will assist with this. As a side note, if a person has lost their driver's license they are not legal to drive a 4-wheeler on the road.

**Appoint Council Seat G** - Gordon Douglass has declared interest in filling Council Seat G.

*Sara Yockey motion to appoint Gordon Douglass to Council Seat G. Carolyn Duncan second.*

**ROLL CALL VOTE: Carolyn Duncan, Yes; Misty Fitzpatrick, No; Sara Yockey, Yes; Elaine Price, Yes. Motion failed.**

Elaine Price explained to Gordon he could resubmit his name and it will be on the agenda for the next meeting if he does.

**Consent Agenda:**

1. Meeting Minutes
2. Water/Sewer Report
3. Project Manager's Report
4. Financial Report
5. IFA Report
6. Tourism Report
7. NorthEnd Port Authority/Rainforest Islands Ferry Report
8. Mayor's Report

*Elaine Price motion to pass the Consent Agenda. Sara Yockey second. AIF*

## Correspondence / Issues

### Resolutions & Ordinances

1. Resolution 11-15 Biomass Grant - Elaine explained this is a federal grant that has to do with Biomass equipment. Elaine would like to apply for this grant to fund the machine that makes the briquettes, that we call pucks. The machine is around \$20 thousand dollars. If she applies for \$35 - \$45 thousand this would also fund a little shed to put it under. This machine would utilize the debris from the cord wood and saw mill businesses.

*Elaine Price motion to pass Resolution 11-15. Carolyn Duncan second. AIF*

2. Resolution 11-16 Certified Financial Report FY 2010 (remove until 1-24-11)
3. Resolution 11-17 Wander around town trail - Elaine explained we had received a grant for the wander around town trail but the match will be around \$45 thousand dollars, Elaine explained she felt if Coffman Cove could have added the Grassy Flats trail to the Wander Around Town trail it would have been worth the expense but they wouldn't go for that because it changed the scope of work too much. As we only want to put pavement around the beach to finish the Wander Around Town trail, the city can do this for around \$17 thousand which is much less than the match of \$45 thousand so she recommends we say thank you to the Department of Transportation but we will finish this ourselves with monies from the Timber Receipts.  
As a side note Elaine explained the State of Alaska is proposing to have a land sale in Coffman Cove. They are proposing selling a bunch of property out the road towards the big parking lot where AP&T has their equipment parked. The State owns 2/3 of Coffman Island and they are talking about that also. Elaine shared it amazes her they would plan this and not even come to the community to discuss the plan.

### Unfinished Business

1. Arts Festival - Heather Hedges is working toward having the Farmers Market coincide with the Arts Festival. We hope to make this work to attract more traffic for the Rainforest Islands Ferry run. Michelle Page had a number of good ideas. Heather will brainstorm with her.
2. Rock @ Ferry terminal - Elaine Price talked with Andy Hughes regarding the mineral rights of the city and found the state holds all the mineral rights, which means the state could step in and take all the money the city would make if we sold the rock. Elaine will keep this on the agenda and she will call Mary Montgomery from U.A. Lands for information.
3. Storage Area Fees - Something needs to be decided so we can charge accordingly. It was suggested a business that will be considered to make money should not be charged the same amount as someone only wishing to store a vehicle or equipment. It was also suggested to charge on a month by month basis as we are looking at some businesses being put there for short term. If there is time before the business moves in we need to have a long term lease in place. Misty stated she had gotten in touch with a couple of places but hadn't been able to get in touch with everyone she wanted to, to find out what kind of contracts they used. It was suggested we get contracts

from several different places and compare then take what will work for Coffman Cove and put together our own. Ken Page suggested we start out renting spots on a 6 month time limit with renewable terms, keep the fees low to begin with and as it grows then raise the rates. There was a lot of discussion regarding sawmills and whether they should be allowed. They are very messy and some of the council is against any being put there. Sara Yockey suggested it should be sectioned, some areas for cars, some for boats, some for equipment. Sara Yockey stated she would call around to try to get other agreements to see if we can put something together from them.

## **New Business**

1. Tongass Futures – May – Coffman Cove - Elaine Price would like to invite them to come back to Coffman Cove for their May meeting. She spoke with Norm about it and he stated they would actually like to go someplace they'd never been. They are talking about doing it one day in Klawock and one day in Hydaburg. If the group doesn't want to do that, they would like to come back to Coffman Cove. Elaine stated this may be a moot point as she was told the State, Owen Graham, and possibly the community's involved may withdraw from the Tongass Futures Roundtable because they've been talking all these years and all it has done is hurt the timber industry not help it. The community's involved are Wrangell, Petersburg, Coffman Cove, City of Juneau, Alaska Forest Association, George Woodbury and Craig. Another teleconference is set for tomorrow, (Jan. 21) to decide what they will do.

2. Existing Contracts - crushed rock – clean up Cedar Grove & Clarence Straits, meters - Elaine explained the city has three contracts right now, one is for putting crushed rock on the road to get it ready to pave, with Northern Pacific Construction. The city has a contract with Northern Pacific Construction to put in meters, Elaine would like to extend both of those contracts as we have finally gotten the meters ordered and they need to be put in before the roads are paved.

***Elaine Price motion to extend the contracts with Northern Pacific Construction for the crushed rock and the meters.***

**Roll Call Vote: Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Sara Yockey, Yes; Elaine Price, Yes. Motion passed**

The City also has a contract with Cove Excavation (Ken Page) to clean up Cedar Grove. Ken specified this does not include Clarence Straits. Ken does intend to finish up Cedar Grove by spring.

***Sara Yockey motion to extend the contract with Cove Excavation for cleaning up Cedar Grove to June 1<sup>st</sup> 2011. Elaine Price second.***

**Roll Call Vote: Misty Fitzpatrick, Yes; Carolyn Duncan, Yes; Elaine Price, Yes; Sara Yockey, Yes. Motion passed**

3. Halibut Quotas – Misty Fitzpatrick shared she had done some research and basically a nonprofit has the option to apply for permits for Halibut fishing called CHP's – Charter Halibut Program. The nonprofit is entitled to 4 permits they can then lease out to community members. She understands that as of February 1, 2011 charter fishermen cannot fish halibut without this permit. There will be no cost for the city and we can set the requirements for leasing. One of the basic requirements is anyone receiving a permit must depart and return to the Coffman Cove harbor. They need not be a resident of Coffman Cove unless the nonprofit decides to set that as a requirement. The nonprofit

will also set the lease price. Sara Yockey feels Coffman Cove residents should have priority over those who live out of town.

4. Internet end 7/1/11 – Elaine is finished dealing with the internet. The equipment needs to be updated and the city can't afford to do that and she is tired of all the complaints and the hassles. There is a program right now where Starband will come in and install a dish for free and we are encouraging all customers to do this.

***Elaine Price motion to cease doing business at the end of the fiscal year for the Coffman Cove internet. Sara Yockey second.***

**Roll Call Vote: Elaine Price, Yes; Sara Yockey, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes. Motion passed**

5. Saturday Post Office hours - Michelle Page stated she was here representing Ruth. Michelle suggested we go back to our old schedule. It was suggested the worker go in the evening on Saturday's to make sure the mail has arrived and it won't interfere with her day. Michelle stated she wanted to go on record stating anything she said does not reflect toward anything that Ruth has said to her, she is not speaking for Ruth. Sara Yockey stated she would talk with Ruth and see what she wanted to do regarding the hours.

6. Speed bumps - Elaine Price would like to see the city put in three or four speed bumps to see if they will help. She would like to put one between the ball field and the turn off to the post office, one on the post office side of the Riggins Shack and then around the corner by the boat launch. Misty Fitzpatrick asked the price. Elaine explained they come in pieces and she thinks the price is \$285 a piece. Approximately \$1800 total for all.

***Elaine Price motion to buy 3 speed bumps and give them a try. Carolyn Duncan second.*** Discussion followed – speed limit signs on next month's agenda.

**Roll Call Vote: Sara Yockey, Yes; Carolyn Duncan, Yes; Misty Fitzpatrick, Yes; Elaine Price, Yes.**

7. Post Office Backup Alternatives – one application, Jamie Wickham has applied for the position. She has worked for Alaska Marine Hwy.  
***Elaine Price motion to approve Jamie Wickham for backup Post Office worker. Misty Fitzpatrick second. AIF***

**Public / Council Comment** - Julie Hull asked about putting her name in for the Post Office backup position. Leave Post Office alternate position open till next month.

Elaine will speak to Misty regarding the administrator position. She is tired of filling this position. Sara Yockey stated she is concerned about doing her job also.

**Adjourn: Sara Yockey motion to adjourn 3:45pm. AIF**

**Passed and Approved** by the Coffman Cove City Council on this 17<sup>th</sup> day of February, 2011.

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Mayor / Vice Mayor

ATTEST:

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City Clerk