

City of Coffman Cove
Regular City Council Meeting Minutes
October 17, 2013
7:00 PM @ City Hall

Call to Order: Mayor Carolyn Duncan called the meeting to order at 7:10PM

Roll Call: Mariana Carter, present. Randy Neuberger (via-teleconference) present. Bryce Brucker, present. Cindy Huff (via-teleconference) present. Brian Wilson, present. Carolyn Duncan, present. Randy Lenz, absent.

Swearing In of Newly Elected Officials: Bryce Brucker, sworn in to Seat C. Perry Olson, sworn in Seat F (via-teleconference). Carolyn congratulated and thanked the new members for serving.

Mariana made the motion to amend the agenda so we may elect a new mayor. **Bryce seconded the motion.** Carolyn amended the motion to include the vice-mayor.

Roll Call: Randy N. yes. Bryce, yes. Cindy, yes. Brian, yes. Carolyn, yes. Mariana, yes.

Cindy Huff made the motion to nominate Randy N. Mayor. Mariana seconded.

Discussion: Bryce said he was going to step up to the position because he is here year round and is available for weekly meetings with the administrator. He didn't think we should have an out of town mayor. Randy N. said when he was asked about being Mayor he had the same concern. He did talk with some of the council members and they thought it would be workable situation.

Roll Call: Bryce, yes. Cindy, yes. Brian, yes. Perry, yes. Mariana, yes. Randy N. yes.

Mariana made the motion for Cindy to be Vice Mayor. Randy N. seconded.

Discussion: Brian asked if Cindy was willing. She said she was. Mariana said she nominated her because of her experience and she will be returning to Coffman at the end of this month.

Randy N. asked that someone from the council volunteer to run the meeting. Brian volunteered.

Roll Call for the nomination of Vice Mayor: Cindy, yes. Brian, yes. Perry, yes. Mariana, yes. Randy N. yes. Bryce, yes. Motion passes: Cindy is our Vice Mayor.

Public Comment: Carolyn asked the council for their permission to borrow some tent frames for the Halloween Carnival for the School party. Everyone was in agreement.

Consent Agenda: Cindy made the motion to approve the consent agenda. All were in favor.

Resolutions & Ordinances:

1. Resolution 14-02 AML Request for funding from Legislators for Transportation:
Randy N. made the motion to accept Resolution 14-02. **Mariana seconded** the motion. All were in favor.
2. Ordinance 13-10 Motor Vehicle Registration Tax:
Bryce explained to the council members and audience what this is and why the city introducing this ordinance.
Mariana made the motion to introduce Ordinance 13-10. **Cindy seconded.**
Discussion: Mariana wanted to amend the ordinance so the language would reflect the funds be used for streets and roads, with excess revenue used as needed. Perry was asked to explain his letter to the council. Perry has questioned the legality of the ordinance. Misty answered Perry's questions that were stated in his e-mail. Cindy asked if we still have access to our one hour per fiscal year from AML/JIA for advice. Misty suggested to the council to have the lawyer review the ordinance if this would give them a piece of mind. Randy N. suggested we introduce the ordinance, with the housekeeping changes, with the stipulation that if we find out that our table is not lawful, that we disapprove the ordinance. Cindy suggested contacting clerks of other cities of our size to see what they did, instead of going to legal counsel. Bryce thought we should table this and do another workshop to go over this ordinance and get some of these questions answered.
Roll Call: Mariana, yes. Randy N. no. Bryce, no. Cindy, no. Brian, no. Perry, no. **Motion fails 1 in favor 5 against.**
Randy N. would like Misty to contact the other cities of our size to see what kind of research they did before passing their Vehicle Registration Tax Ordinance.

(Caroylyn Duncan was presented with a cake and thanked for her years of service in our community)

New Business:

1. Training Request-City Clerk: This is an Administrative Assistant Class, college credited, 480 hours for one year, and could be done on the VTC at the library. Misty would like the council to pay for her training. The council suggested paying for the classes but not her time taking the class.

Bryce made the motion to pay for the vocational training for Jean for the cost of \$1513.00. **Mariana seconded.**

Roll Call: Randy N. yes. Bryce, yes. Cindy, yes. Brian, yes. Perry, yes. Mariana, yes. Motion passes.

2. AmeriCorps Program: **Perry made the motion to not engage in the AmeriCorp Program this year. Motion dies for lack of second.**

Perry commented that since there was not a motion to actually engage in the AmeriCorp Program then we will not do it.

3. **Etolin View Permit Mitigation Covenant:** The Corp of Engineers would like a plat showing the 2.5 acres that the council picked out at the last meeting. The different options were gone over. Perry suggested offering up other already surveyed wet-lands that the city owns to the Corp for mitigation. This would allow us to escape the cost of another survey. Misty asked if Perry thought they would take a parcel that is not in the Etolin View subdivision. Bryce thought it would have to be within the subdivision and percentage of developed property and wetlands. Perry thought there were other options they would accept and it is worth asking. We will table this until the next meeting so Misty can do more research on it.

4. Boaters Speed Restriction within Harbor: Randy N. suggested we table this until next season. All of the council agreed.

5. **New Mayors Conference and information:** Randy N. would like to go to this conference. **Randy made the motion for him to be able to go to the conference as long as there is money in the budget. Cindy seconded the motion.** Randy N. made it clear that this is not a RUBA class, this is for local government, and they have an annual meeting. Randy thought it would be good for him to go to this for information. It is \$586 round trip for the airline from Phoenix. Perry asked what would be paid for. Randy said 3 or 4 days in a hotel room, not knowing the cost, airline fare, \$65 a day per diem for 4-5 days. Perry stated he is not in favor of people traveling out of Coffman Cove, but thought this would be a good conference for our new Mayor, but not in favor of paying a per diem.

Roll Call: Bryce, no. Cindy, no. Brian, yes. Perry, no. Mariana, yes. Randy, yes. **Motion fails.**

Cindy made the motion for Randy to go to the conference with the city paying travel and lodging (if he finds a reasonable one) and not paying per diem. Perry seconded the motion. Bryce does not feel we should spend the council budget for this conference all at once. He would rather see him go to SE conference, something that is down in South East. Cindy reminded that the Mayors position is for just one year, so any training should be done at the beginning of his term. Bryce said that this is not training.

Roll Call: Brian, yes. Perry, yes. Mariana, yes. Randy N. yes. Bryce, no. Cindy, yes. 5 in favor 1 against. **Motion passes.**

Canvassing the runoff election: Jean reported that we had 38 people vote at the polls. 29 votes for Randy Lenz and 9 votes for Mike Barnett. We have 3 question ballots and 6 absentee ballots to open.

The question ballots were opened: 2 votes for Randy Lenz, 1 for Mike Barnett. The absentee ballots were opened: 2 votes for Randy Lenz and 4 for Mike Barnett. Total ballot count is 33 votes for Randy Lenz and 14 votes for Mike Barnett.

Mariana made the motion to certify the run off the elections of Oct. 15th. Brian seconded the motion. All were in favor by verbal call.

Public / Council Comment: Randy N. wanted to thank everyone for their trust in voting him in as Mayor. He would like to appoint another council member for the platting board. Carolyn Duncan said she would like to stay on the platting board. Randy said it must be a council member. Randy N. said one of his major goals is to get the public involved as we will be facing some challenging issues.

Misty: When she took this position, one of her top priorities as City Administrator was to get every entity self-sustaining. So, when she is brain-storming and bringing ideas to the council, that is always her number one goal. She does not want the council to think she is running around spending her time as she sees fit and doing what she wants. She never spends a huge amount of time of something if that is not the direction the council wants her to go.

Misty said that Allan has brought to her attention that lids have been left off garbage cans and this makes our garbage very heavy due to rain water. Misty wants to get 10 cans with lids to have on hand for our customers. We can also charge a wet surcharge for wet garbage. The council was not in favor of buying new garbage cans, but charging an extra \$5 for wet or extremely heavy garbage.

Misty reported that the boiler is being worked on but has some issues. The circuit board is out and they are looking for one to purchase. She said the boiler needs to run 24/7 which includes the weekends. She would like to post the position for stocking the boiler on the weekends and pay monthly stipends. She would like the council's permission to hire a boiler stoker for the winter for this position at \$120 a month, or maybe \$100 whatever the council suggests. Perry suggested offering minimum wage for this position.

Misty thought this could be 3 hours a weekend. The council agreed that Misty should hire and post the position. Misty said that the installer said that the boiler needs to be somebody's baby. It is more than just stoking. One person needs to run it, maintain it and be responsible for it, because it is not a low maintenance operation. She would like to talk with Bill Fitzpatrick, but she likes the idea of giving someone else some work.

The council was in agreement for Misty to post the position.

Perry then suggested we table this and talk about it at the November meeting.

Adjourn: Mariana made the motion to adjourn at 9:50 Brian seconded. All were in favor by verbal call.

Passed and approved November 21, 2013

Mayor/Vice Mayor

Clerk/ Jean Soderberg