

City of Coffman Cove
November 29th 2012
Regular City Council Meeting
@ 7:00 p.m.
City Hall

Public Hearing @ 6:30 p.m.

Non-Code Ordinance 13-01 Budget Amendments: No public comment.

- **Call to Order:** Carolyn called the regular city council meeting to order at 7:00P.M.
- **Roll Call:** Marianna Carter, present: Randy Neuberger, present via teleconference: Cindy Huff, absent: Brian Wilson, present: Carolyn Duncan, present: Randy Lenz, absent.
- **Pledge of Allegiance:**
- **Appoint Council Member Platting Seat B:** Postponed until next meeting.
- **Public Comment:** Misty would like the council to expect her to have a list of questions and comments at the end of the meeting and to please be attentive to that.
- **Approval of the Agenda:** Carolyn made the motion to approve the agenda with the idea that we will be relaxing the agenda for Heathers tourism report. Marianna seconded. No discussion. AIF
- Persons to be heard:
- **Consent Agenda:** Carolyn made the motion to adopt the consent agenda. Marianna seconded the motion. AIF
 1. Meeting Minutes
 2. City Administrator's Report
 3. Financial Report
 4. IFA Report
 5. Port Authority
 6. Mayor's Report
 7. Water/Sewer Report
- **Correspondence/Issues:** There are two letters, one from Randy Neuberger and also one from Jean Soderberg. Both letters talked about their training they attended and thanked the council for sending them. There was also a letter from Deedee Jefferies letting the council know that Howard Valentine School received a \$1000.00 grant.
- **Resolutions & Ordinances:**
 1. Resolution 13-15 Shared Fisheries Business Tax: Carolyn made the motion to adopt Resolution 13-15. Marianna noted that we need to change the date on the bottom of the page. Marianna seconded. Roll call: Bryce Brucker, yes: Brian Wilson, yes: Carolyn, yes: Marianna, yes: Randy N. yes:
 2. Adopt Non-Code Ordinance 13-01 Budget Amendment: Carolyn made the motion to adopt Non-Code Ordinance 13-01. Marianna seconded. Brian, yes: Carolyn, yes: Marianna, yes: Randy N. yes: Bryce, yes.
 3. Introduce Ordinance 13-04 City Property Acquisition, management and disposal: We will have a workshop on the subject matter of this document. Misty pointed out there might be portions of the document that need to be taken out and that the council should look it over.

Heather:

Tourism Report/Current advertising budget: She gave a report on what was spent last year compared to this year's budget. Initially she was going to ask for more money for tourism, but found that she has made the money. But she did ask that there be a minimum of \$750 put in for postage. She said there was a potential for making money through pull-tabs and bingo here and wanted to know if the council would like her to apply. There was a lot of discussion concerning pull-tabs. Heather then asked if she should pursue bingo. Carolyn made the motion to consider pull-tabs and bingo under gaming. Brian seconded. Carolyn asked if we should consider bingo as a separate issue. Randy N. would like to have it separated. Restate the motion. Carolyn made the motion to consider pull-tabs. Brian seconded. Roll call: Carolyn, no: Marianna, no: Randy N., no: Bryce, no: Brian, yes. Carolyn made the motion to consider bingo. Motion dies for lack of a second.

- **Unfinished Business:**

1. City Equipment Sale: We will take this off the agenda until we can do more research on it.
2. Post Office Remodel: City Council made a motion quite some time ago to do a remodel so the Toyo stove is no longer under the desk. If you are familiar with the post office, there is nowhere else for the stove. Brian came up with a plan that would involve cutting into a wall, sheetrock repair, plumbing and electrical. Bill doesn't feel he has enough experience for this large of a job. The next step would be to put it out for bid, or hire a local contractor. We have all the materials and also \$1,200 in the budget for this project. No contractor is going to be able to do it for that amount. Reorganizing is a possibility. The main thing is to get the desk out from over the stove. Brian would be willing to look into this project.
3. Parking Policy: All the changes have been made that we discussed at the workshop. Marianna made the motion to approve the parking policy presented by Misty as revised. Brian seconded. Roll call: Marianna, yes: Randy N., yes, Bryce, yes: Brian, yes: Carolyn, yes. AIF

- **New Business:**

1. Old gym, firewood, and recyclables storage and relocate city boiler inside: Recyclables storage is a long way down the road. City boiler: Jonathon Fitzpatrick told Misty that when you move the boilers inside, you get 15% more efficiency from the stove. Other advantages: If the boiler is inside, it is heating the gym and also the firewood is indoors next to the boiler which makes it easier for employees to work with, and you would also have more firewood storage. She has talked to Mike about a quote to move the boiler inside, which the council has in their Council box. The grant agency has asked how the system is working and Misty said she was making an effort to get it running this winter. If we sell the system, we would have to give the grant money back. Misty looked it up and the grant was \$17,000 and \$34,000 has been spent on that system. Partnering with the school is no longer an option. Although Lauren Birch did offer to put our clinic on-line with the school's system at no cost. Misty cannot guarantee that

if the system is moved it will work. There might have been installation errors, we don't know. Marianna made the motion to relocate the boiler inside the city gym. Bryce seconded the motion. Roll call: Randy N., no: Bryce, yes: Brian, yes: Carolyn, yes: Marianna, yes. Motion passes.

2. Water Billing Considerations: Marianna made the motion to have Ruth Lux run her water every morning for one month, with no water overages charges, to see if it clears her chlorine smell in her water. Carolyn seconded. Roll Call: Bryce, no. Brian, yes. Carolyn, yes. Marianna, yes. Randy N., yes.
 3. City Land sale purchase from University, Half dog: Misty feels this spot is potentially a revenue maker for the future. She wanted to know if the council would approve of her looking into it. The council thought it was a good idea, and to proceed.
- **Public / Council Comment:** Misty has looked into other councils around the state and found out that more than half of the councils have paper-less packets. We do spend a lot of money on paper and time to copy packets. Maybe booklets. Some council members would still want paper. Also, do we want to start the conversation of city tax? We need to put this on the agenda for a workshop. Trail building equipment: We need to buy some equipment for the project. There are some auctions on-line that Misty would like to look into. She wanted to know if the council would approve of her looking into this. Council was in favor of this. She would like to see a committee started to look into the new library and suggested that the library board be that committee. Council agreed. Water and sewer: there was an issue of a water overage of over 120,000 gallons due to a leak. This customer does not live here, but did not have their water shut-off. The council agreed that the customer should pay the overage, because it is in the policy and there have been many notices about the meters. We cannot make an exception for one customer and not another, we must stay consistent with everyone. If someone leaves for the winter it is their responsibility to have their water shut-off for the winter months and each individual is responsible for their own place.

Adjourn: Bryce motioned to adjourn. Marianna seconded. AIF

Jean Soderberg/Clerk

Carolyn Duncan/Mayor
