

City of Coffman Cove
Regular City Council Meeting Minutes
Thursday, April 18th 2013
7:00 p.m. @ City Hall

Call to Order: Mayor Carolyn Duncan called the meeting to order at 7:15 PM

Roll Call: Mariana Carter, present. Randy Neuberger, present. Vice Mayor Bryce Brucker, present. Cindy Huff, present. Brian Wilson, present. Carolyn Duncan, present. Randy Lenz, present. Quorum present.

Pledge of Allegiance:

Public Comment: None

Carolyn made the motion to amend the agenda with the following changes.

- 1) Ken Page
- 2) Prince of Wales Hatchery
- 3) PK Builders

Randy Neuberger seconded the motion. All were in favor.

Carolyn made the motion to accept the consent agenda. Randy N. asked if there was a topic left out of the March 25th minutes. Randy L. had a question about the budget report concerning the Rain Forest Island Ferry. Mariana seconded the motion. All were in favor.

Consent Agenda:

1. Meeting Minutes
2. W/S Report
3. Administrator's Report
4. Financial Report
5. IFA Report
6. Mayor's Report
7. Rain Forest Island Ferry Report
8. Tourism Report

Correspondence & Issues:**Resolutions & Ordinances:**

1. Resolution 13-25 Completion of Lift Station #1: Carolyn Duncan made the motion to accept Resolution 13-25. Randy Lenz seconded. Mariana, yes. Randy N. yes. Bryce, yes. Cindy, yes. Brian, yes. Carolyn, yes. Randy L. yes.
2. Resolution 13-30 FY-14 Payment in Lieu of Taxes: Carolyn made the motion to adopt Resolution 13-30. Cindy seconded. Randy L. yes. Mariana, yes. Randy N. yes. Bryce, yes. Cindy, yes. Brian, yes. Carolyn, yes. Randy L. yes.

Unfinished Business:

1. R & R FUEL Relocation: Ron Rusher informed the council that the pumps will be moved within two weeks. Carolyn was concerned about the city being covered under his insurance. Ron said the tanks will be empty when they move them and did not foresee any problems. Randy N. wanted it to be clear to Ron what the city expected from him before the move. He had been asked to present the council with his proof of insurance by April 1st. Misty asked that Ron put the City of Coffman Cove be added to his insurance to be sure we are covered. Ron said that this would not be a problem and would present Misty with the proof before the move.
 - Cindy made the motion to relax the agenda. Carolyn seconded the motion. All were in favor.
 - Ken Page presented the council with a proposal to lease the land on the south side of the sorting yard. Approximately 150ft. by 75 ft. area for the purpose of stacking oversized rock and his equipment for the price of \$500 for a year.
 - Randy Lenz made the motion to accept Cove Excavation's proposal to lease the city property at the south end of the sort yard, with proof of insurance, with the purpose of rock and equipment storage for \$500 annually. Also, to be added that the lease be responsible for any new oil or hydraulic spills which includes machinery parked on the leased property. Ken pointed out that would be only "new" spills.

Prince of Wales Hatchery Association. Dan Goodness and Pat _____ talked with the council extensively about our fish enhancement program. Dan would like to help prepare and train someone locally on how to take care of smelts. He needs a new team leader. This person may work with Port ST. Nick technician and himself.

Carolyn said the main concern is if the fish are imprinting here in the bay. Pat said they were zero checked fish. They did not know at the time if they were going to work, it was an experiment. Unfortunately, it did not work. It was asked how long we have had zero check fish. Dan said, 2006-2008. In 2009 there were zero checked fish released as well as the one-checked. Pat said we will have a return this year. The fish have been tagged. If they do not return, the imprinting and location of the nets could be investigated.

There has been fish caught out in the straits thought to be Coffman fish. Doug Rhodes is getting the code sequence number from Juneau and will know soon. The audience was glad to hear that they might be our fish!

Fish return, funding, ideas for cost recovery, fishing regulations, fish weirs, Coffman Cove owning 75% of the Hatchery equipment were all topics of extensive discussion. Mariana wanted to add that as a council member and concerned citizen that this would not be a good time to quit the program. We have invested enough in the past that we should see a return, and we should proceed.

Randy Lenz made the motion for the council to go over the Hatchery agreement at a workshop and then vote on it at the May council meeting. Vice Mayor Bryce Brucker seconded the motion. All were in favor.

New Business:

1. PK Builders Change Order #7: Brian made the motion to accept PK Builders change order #7 for the sign and reader board for the clinic. Randy N. seconded. Randy L. yes. Mariana, yes. Randy N. yes. Bryce, yes. Cindy, yes. Brian, yes. Carolyn, yes. Randy L. yes. Motion passed.

2. Tourism Coordinator Raise Recommendation: Misty recommended to the council to raise Heathers wages. She has been a valuable employee since 2009 and has not had a raise. Mariana made the motion to consider Misty's recommendation to increase Heathers wage to \$15 an hour for Tourism and \$16 an hour when she works in Administration. Cindy seconded. Randy N. no. Bryce, no. Cindy, yes. Brian, no. Carolyn, yes. Randy L. no. Mariana, yes. Motion fails 4-3.
Randy Neuberger made the motion to leave the Tourism wage at \$14 an hour and to raise the Administration wage to \$16 an hour. Randy Lenz seconded. Bryce, no. Cindy, yes. Brian, yes. Carolyn, yes. Randy L. yes. Mariana, yes. Randy N. yes. Motion passes.
3. Halibut Derby: Tabled until future meeting.
4. Harbor Master Job and Job Description: Misty asked the council if they would like the job to be posted seasonally or if they would like to hire someone permanent. Last year we posted it as seasonal and the job would be over at the end of the season and people would have to reapply the following year. Randy L. pointed out that a we shouldn't need a year round Harbor Master, but would like to hire permanent and not have to re-hire every year. Randy Lenz made the motion to post the position as a permanent/ seasonal position, seasonal, April 1st- October 31st with a verbal commitment by March 1st by the person hired. Mariana Seconded. All were in favor.
We will try to have someone hired by April 1st.
5. FY 15 Ports and Harbors Grant Fund Application: Funding application is a 50/50 % match grant. We would have to get a loan or vote a bond in. Misty said this is not necessarily an revenue gain in this. She also listed the projects we could apply for. We need to do something with the drive-down ramp. The grant period is open until August. We will table this until June. The council can talk to Clayton about the Drive-down ramp in the meantime.

6. Coffman Island Development and Long Term Leases: Randy Lenz has been looking into the property on Coffman Island. The city owns 54 acres on the Island. Misty did talk to our city attorney and he did advise that long-term leases are not attractive for people. If we sold the lots and put the money in an interest bearing account, we would be further ahead.
Randy Lenz said it would cost \$48,000 to survey. Randy Neuberger suggested selling a portion of the property and not all of them. Brian Wilson would like to see some firm numbers before proceeding. Carolyn would like to see some interest in the property from the public. Misty would like the council to look at the property and maybe selling a couple lots. Our lawyer did point out that the most important part in developing the property is the long-term lease agreements.
7. Drug Policy: Tabled until a future meeting.

Public / Council Comment: Misty suggested getting the method of disposal for the land sale worked out.

Adjourn: Brian made the motion to adjourn at 10:15 PM. Randy L. seconded. All were in favor.

Carolyn Duncan, Mayor

Jean Soderberg, Clerk