

City of Coffman Cove
Regular City Council Meeting
Thursday, May 19th, 2011 @ 7 p.m.
At City Office

Call to Order – Sara Yockey called the meeting to order at 7:04 pm.

Roll Call - Misty Fitzpatrick, absent; Sara Yockey, present; Carolyn Duncan, present; Elaine Price, present; Mariana Carter, absent; Gary Wilburn, present; Randy Lenz, present.

Pledge of Allegiance

Public Comment – no public comment

Persons to be heard. - none

Approval of Agenda – Gary motioned to accept the consent agenda minus the Mayor’s report, Sara seconded. All in favor.

Consent Agenda:

1. Meeting Minutes
2. Water/sewer report
3. Project Manager’s Report
4. Financial Report
5. IFA Report
6. Tourism report

Correspondence / Issues – none.

Resolutions & Ordinances

1. Ordinance 11-06 - Title XIV - Northend Port Authority.

Elaine pointed out the only change in the ordinance was changing the word “north end” from two words into one word. Gary made a motion to approve Ordinance 11-06 Northend Port Authority, Elaine seconded. Roll Call: Sara Yockey, yes; Elaine Price, yes; Carolyn Duncan, yes; Gary Wilburn, yes; Randy Lenz, yes. Motion passes

3. Ordinance 11-04 Platting – Elaine had submitted some changes for review, but other council members asked to carry over the ordinance until the next meeting.

Unfinished Business

1. Arts Festival – The planning committee met this week. The festival is planned for the second week in August. There will be a signup sheet kept at the City office for anyone wanting to volunteer or be involved.

2. Storage area fees/policy - The City of Thorne Bay charges anywhere from \$20-30 for parking on City property. Council consensus was to send this topic back to a workshop to discuss a plan for the storage area to possibly include different areas set aside for commercial use and storage.

3. City employee job descriptions - Council was given a draft version of job description for most of the City employees. They will review the descriptions and return at the next meeting with any changes or suggestions.

New Business

1. Long term land lease options for City property - The council would like to ask the community what they think of the City leasing property on Coffman Island or downtown on a long term basis.

2. Overdue bills - An in-house letter will be drafted to address overdue bills. Customers will be reminded what their options are concerning payment plans and/or the consequences of not paying your current bill. Customers behind in their payments can set up a plan to pay \$100 per month to catch up. The ordinance will need to be updated soon to address the use of meters. There are five customers on the do-not-pick-up list for garbage.

3. New signature cards at First Bank – Sara made a motion to add John Randy Lenz and Bridget Wright to be signers on the accounts. Bridget as Treasurer will also need City credit cards. Elaine seconded. AIF

4. Comprehensive Economic Development Strategy Report – This report is used throughout the State for funding projects. Elaine made a motion to accept the report in the order listed. Gary seconded. AIF

Public / Council Comment – Sara was given the new mail delivery schedule from Ruthie and asked to let the council know. There will only be three planes per week that do not coincide with the PO hours. By consensus, no changes will be made to the PO hours at this time.

Elaine reported the boundary commission will be coming to POW on June 8th at 1:00 pm in Craig to hold a public meeting concerning borough issues. Gary volunteered to drive the City bus if community members wanted to attend.

Adjourn: Sara made a motion to adjourn the meeting at 7:55pm, Gary seconded. AIF

ATTEST:

Mayor/ Vice Mayor

Bridget Wright, City Clerk