

**City of Coffman Cove**  
**Special City Council Meeting Minutes**  
**Thursday May 23<sup>rd</sup>, 2013**  
**2:00 p.m. @ City Hall**

Call to Order: Mayor Carolyn Duncan called the meeting to order at 2:08p.m.

Roll Call: Mariana Carter, present. Randy Neuberger, present 3:12 p.m. Vice Mayor, Bryce Brucker, present. Cindy Huff, present. Brian Wilson, absent. Mayor Carolyn Duncan, present. Randy Lenz, absent.

Pledge of Allegiance:

Public Comment: none

Persons to be heard: none

Carolyn made the motion to accept the consent agenda. Mariana seconded the motion. All were in favor.

**Consent Agenda:**

1. Meeting Minutes
2. W/S Report
3. Administrator's Report
4. Financial Report
5. IFA Report
6. Mayor's Report
7. Rain Forest Island Ferry Report
8. Tourism Report

**Correspondence & Issues:** none

**Resolutions & Ordinances:**

1. Non-Code Ordinance 13-06 FY 14 Budget: Carolyn made the motion to introduce Non-Code Ordinance 13-06. Cindy seconded.  
Roll call: Mariana, yes. Bryce Brucker, yes. Cindy, yes. Carolyn, yes. Motion passes.
2. Non-Code Ordinance 13-02 City lot #12: Carolyn made the motion to introduce Non-Code Ordinance 13-02. Mariana seconded.  
Roll call: Bryce, yes. Cindy, yes. Carolyn, yes. Mariana, yes. Motion passes.

3. Non-code Ordinance 13-03 City lot #26: Carolyn made the motion to introduce Non-code Ordinance 13-03. Bryce seconded. Cindy, yes. Carolyn, yes. Mariana, yes. Bryce, yes. Motion passes.

**Unfinished Business:** none

**New Business:**

- PK Builders Change Order #9 : Cindy Huff made the motion to approve PK Builders change order #9. Mariana seconded.  
Roll Call: Cindy, yes. Carolyn, yes. Mariana, yes. Bryce, yes. Cindy, yes. Motion passes.
- PK Builders Change Order #11: Carolyn made the motion to approve PK Builders change order #11. Mariana seconded.  
Roll call: Carolyn, yes. Mariana, yes. Bryce, yes. Cindy, yes. Motion passes.
- Larson Consulting Group Request for Modification #2: City Administrator Misty Fitzpatrick went over the letter from Larson Consulting requesting modifications to their contract. The council discussed the changes they proposed. We have paid all but \$5,000 in the existing Larson Consulting Contract but still have some outstanding projects that we do need their help with. One of the projects is finishing up the permitting for the water extension with DEC. It was suggested keeping the Consulting group for the existing projects that they have started. Martha Schoenthal, via teleconference, talked with the Council about the change order proposal and changes on the contract. Martha suggested to the Council that they authorize the Mayor to approve the change orders up to \$20,000. Mariana made the motion to discontinue the services of Larson Consulting Group after the water situation is completed for the clinic and the Mayor has the authority to authorize payment up to \$20,000 to their contract and the change order will specify specific services outlined. Bryce seconded.  
Roll Call: Carolyn, yes. Mariana, yes. Bryce, yes. Cindy, yes. Motion passes.
- Library Lease Proposal: Steve Beilgard has asked to lease the Library for three months this summer to make pizzas!! He is in negotiations with the Library Board and will be communicating with Misty also.

- Revised Parking Policy: Bryce has asked that the parking policy stay the way it is and not be changed because a new policy was just voted on this past winter. Randy N., Misty and Lynn Bateman have been working on the wording with some additions and some changes and presented the Council with their suggestions.

Randy Neuberger joined the meeting at 3:12, near the end of the Parking Policy discussion.

There was discussion about the new suggestions within the Council with some comments from the audience.

Mariana made the motion to approve the new Parking Policy as presented. Carolyn seconded.

Roll call: Mariana, yes. Randy Neuberger, no. Cindy, no. Carolyn, no. Motion failed.

Randy N. made the motion to approve the new Parking Policy with the deletion of the 3 day parking area to be inclusive of the boat launch area which is day use only. Carolyn seconded.

Roll call: Mariana, yes. Randy N. yes. Cindy, yes. Carolyn, yes.

**Public / Council Comment:** none.

**Adjourn:** Carolyn made the motion to adjourn at 3:32 pm. Cindy seconded. All were in favor.