

City of Coffman Cove  
Regular City Council Meeting  
June 20<sup>th</sup>, 2013  
7:00 p.m. at City Hall

Call to Order: Mayor Carolyn Duncan called the meeting to order at 7:03 pm.

Roll Call: Mariana Carter, present. Randy Neuberger, present. Bryce Brucker, present. Cindy Huff, present. Brian Wilson, absent. Mayor Carolyn Duncan, present. Randy Lenz, unexcused.

Pledge of Allegiance

Public Comment: none

Approval of the Agenda: Mayor Duncan made the motion to approve the Agenda with the following changes: Bryce Brucker has requested that we move Drug Testing Policy to #1 under New Business and I would like to additionally request that we move Doug Rhodes Letter to Council up to #2 so that he can speak to that.

Randy Neuberger seconded the motion. AIF

Persons to be heard: Misty requested that we relax the agenda at 9:00 pm to include Martha Schoenthal in Clinic discussions.

Bryce won't be staying past nine.

1. Mayor Duncan made the motion to approve the consent agenda. Mariana seconded the motion. Mayor Duncan pointed out that for the second month we have not received the Water/Sewer Report. This has been noticed on several occasions. Mayor requested a letter be written to our Water/Sewer Operator requesting that the Water/Sewer Report always be included in our consent agenda. A letter to be written and filed to that effect. We are required to have a report every month.

AIF

**Consent Agenda:**

1. Meeting Minutes
2. City Administrator's Report
3. Financial Report
4. IFA Report
5. Rainforest Island Ferry
6. Mayor's Report
7. Tourism Report

8. Water/Sewer Report – none.
9. Water Association Report

**Correspondence/Issues:** none

- **Resolutions & Ordinances:**

1. Non-Code Ordinance 13-02 City Lot #12: Mayor Duncan made the motion to adopt Non-Code Ordinance 13-02. Cindy seconded.

Roll call: Randy N., yes. Bryce, yes. Cindy, yes. Mayor Duncan, yes. Mariana, yes. Motion passes.

2. Non-Code Ordinance 13-03 City Lot #26: Mayor Duncan made the motion to adopt Non-Code Ordinance 13-03. Randy N. seconded.

Roll call: Bryce, yes. Cindy, yes. Mayor Duncan, yes. Mariana, yes. Randy N., yes. Motion passes.

Mayor Duncan recommended Land Disposal Financing Terms and Advertising be added to Unfinished Business as #1.

3. Non-Code Ordinance 13-06 FY 14 Budget: Mayor Duncan made the motion to adopt 13-06 non-code budget. Cindy seconded.

Roll call: Cindy, yes. Mayor Duncan, yes. Mariana, yes. Randy N., yes. Bryce, yes. Motion passes.

4. Ordinance 13-07 Address System: Mayor Duncan made the motion to introduce Ordinance 13-07 Address System. Mariana seconded. Lynn Bateman led discussion on our new city address system. New notebook created listing “City of Coffman Cove Landowner and Address Listings by Subdivision 2013”. Project led to need for City Code revision. AIF

- **Unfinished Business:**

1. Land disposal financing terms: Council and City Administrator discussed various financing terms. Discussion led to decision: require 10% down, 10% interest, no early payoff penalties, lots to be paid off in five years. Staff will do up a brochure and advertise in the newspaper and on-line.

2. ATV Use within City Limits: Public safety is important to the Council. Proposed Code changes added #10 to existing Code with a parent permission slip required for under age ATV operators. Following discussion of safety, ATV flags, enforcement, street legal vehicles, education, state law, fairness, age, VPSO's, and parental involvement; Council moved this agenda item to the next workshop agenda to determine if the proposed changes should stay in Code Book or be Policy.

3. SISD Library Ownership Transfer and Indemnity Agreement: Mayor Duncan made the motion to approve the SISD Library Ownership Transfer and Indemnity Agreement. Mariana seconded.

Roll call: Mayor Duncan, yes. Mariana, yes. Randy N., yes. Bryce, yes. Cindy, yes. Motion passed.

- **New Business:**

1. Drug Testing Policy: City insurance has advised the City against drug testing. Drug tests only test for five drugs. Safety and constitutional rights were discussed. Random testing has been ruled a violation of case law. Safety and costs are concerns. Disciplinary actions discussed. Starting a Drug Testing Policy with new hires is the way to do this. Further discussion will take place at the Council's next workshop.

2. Doug Rhodes Letter to Council: Mayor Duncan made the motion to entertain Doug's letter, accepting the \$20,000. bid. Cindy seconded.

Discussion followed: Fish are coming back to our Cove. Cost Recovery is a mandatory grant requirement.

Doug Rhodes and our City Administrator have a plan to catch 100#'s or more of fish to test the costs involved in catching, fileting, packing, smoking, etc. of the fish. Try to sell locally. Doug wrote this letter at the Council's request.

Roll call: Mayor Duncan, no. Mariana, no. Randy N., no. Bryce, no. Cindy, no. Motion failed.

Cindy made the motion to table Doug's proposal and put it on the September Agenda to review again. Mariana seconded. AIF

3. Prince of Wales Island Borough – General Law or Home Rule: Unification comes in the writing of a Charter. Writing of a Charter is a long cumbersome process. Writing establishes trust among Islanders and Communities as they work through issues and concerns. There are huge differences between Island Communities. Council is tentatively leaning towards Home Rule.

4. FY 15 Port & Harbor Funding: Mayor Duncan made the motion to wait for the next funding cycle. Mariana seconded. AIF
  
5. PK Builders Change Order #10: Martha Schoenthal joined us via phone. Change Order #10 creates a Dental Suite in the Clinic. Alaska Island Community Services will send a Dentist over to work with patients on a sliding scale.  
Mayor Duncan made the motion to accept PK Builders Change Order #10. Randy seconded.  
Roll call: Mariana, yes. Randy N., yes. Bryce, yes. Cindy, yes. Mayor Duncan, yes.  
Motion passes.
  
6. Geothermal Heating System/Clinic Project: City Administrator gave an informative presentation on how Geothermal Heating works. Clinic Grant has enough money left in it for Geothermal Heating. Wells could become an in-kind match for future clinic add-ons. Cost efficient heat source. Discussion on existing wood boiler or a Garn upgrade. Cost of man-time, wood, electricity, etc. Segregation from wood boiler properties.  
Mayor Duncan made the motion to pursue Geothermal Heating. Randy N. seconded.  
Roll call: Mariana, yes. Randy N., yes. Bryce, yes. Cindy, yes. Mayor Duncan, yes.  
Motion passes.
  
7. Library Construction and Major Expansion Matching Grant: Proposal made to have the Library Board write the grant application with the City Administrators help. There is no funding for the program yet. Legislators pick projects off this funding matrix. New building will be more efficient and affordable to run. Old library could then be sold. Mayor Duncan made the motion to pursue the Library Construction and Major Expansion Matching Grant. Mariana seconded.  
Roll call: Randy N., yes. Bryce, no. Cindy, yes. Mayor Duncan, yes. Mariana, yes.  
Motion passes.
  
8. Sole Source Contract with Patterson Dental: Martha Schoenthal joined us via phone for this discussion. Patterson Dental is compatible with Alaska Island Community Services.  
Mayor Carolyn made the motion to accept the Full Source Contract with Patterson Dental. Cindy seconded.  
Roll call: Bryce, no. Cindy, yes. Mayor Duncan, yes. Mariana, yes. Randy N., yes.  
Motion passes.

9. City Lobbyist FY 14: No money at the Federal Level last year to pay a lobbyist to go after. Costs \$10,000. City Administrator is finding grants and dollars. The cost of a lobbyist are in our current budget with legal funding.

Mariana made the motion to take a year off from the lobbyist. Bryce seconded.

Roll call: Cindy, no. Mayor Duncan, no. Mariana, yes.

Motion failed.

Randy N. made the motion to suspend lobbyist services until further notice.

Mariana seconded.

Roll call: Mayor Duncan, yes. Mariana, yes. Randy N., yes. Bryce, yes.

Cindy, no.

Motion passes.

10. Request to Purchase University Land – ½ Dog: University did not want to sell. Wanted to grant us a permit. Not a money maker. Idea discontinued.

11. Southeast Conference Broadband Taskforce: A Memorandum of Agreement between all small communities for broadband services. AP&T doesn't own our phones. Broadband is extremely expensive because it goes through the phone. Having an MOU between many small communities reduces the cost.

Mariana made the motion to approve an MOU between the City of Coffman Cove and AP&T for Southeast Conference Broadband Taskforce. Randy N. seconded. AIF

- **Public / Council Comment:**

- How to Plan an Effective Council Meeting: Training is archived. Winter was suggested, or at a workshop. Everyone attend training so everyone is on the same page.

- Randy N. commented on broken water main. He had no knowledge of this or the need to boil or run water before using after a break. Bryce recounted the events as they occurred on water break day. Bryce reported there was no contamination. Water and Sewer reports are so important to the Council. Our Community is on the SNICK List and has been denied funding until we are off the list.

- Thank you Misty for keeping funding on course.

- **Adjourn:** Randy N. made the motion to adjourn at 10:08. Mariana seconded. AIF

---

**Carolyn Duncan, Mayor**

---

**Lynn Bateman, Clerk**