

City of Coffman Cove
Special Council Meeting
Tuesday July 31st 2012 @ 7:00 p.m.
At City Hall

Call to Order: 7:02 p.m.

Roll Call: Michelle Page, present; Ruth Lux, present; Cindy Huff, present; Brian Wilson, absent part of meeting; Carolyn Duncan, present; Randy Lenz, absent.

Pledge of Allegiance:

Appoint IFA Representative: Misty Fitzpatrick was the only person who had submitted a letter of intent. Carolyn motioned to appoint Misty to be our IFA Representative. Michelle seconded.

Roll Call: Michelle, yes; Ruth, yes; Cindy, yes; Carolyn, yes.

Public Comment:

Kassi discussed why we didn't have the Parliamentary Procedure workshop, but that this would be a beneficial training to have after the election, and our council is new. She would like to have a small discussion on it at the next workshop, and ideas from the Council on ways that we could make our meetings run more smoothly. Ruth would like for Kassi and Misty to attend a City Council meeting at another city on the island.

Persons to be heard:

Approval of Agenda: Carolyn motioned to approve the agenda. Michelle seconded. AIF.

Correspondence/Issues:

Ordinances/Resolutions:

1. **Resolution 13-04- Sole Source Contract between Coffman Cove and Larson Consulting Group.** Misty explained why we are doing the Resolution in support of the Sole Source Contract. The projects will move much quicker and hopefully we will be able to start construction in October. She explained that we are trying to get the ball rolling for this project quicker than it normally would be. Michelle motioned to adopt Resolution 13-04 with the amendments to the "WHEREAS" that discusses the section of our code. Carolyn seconds. Roll Call: Michelle, yes; Ruth, yes; Cindy, yes; Brian, yes; Carolyn, yes.

New Business:

1. **Grant Writing Training-** Misty provided information on the training at the end of August for Grant Writing. She feels that training would be beneficial for her because of the new projects that are coming up, and the Council has requested that she take them on. Michelle pointed out that the Council was wanted to outsource grants when Misty was hired. Misty is concerned because it is more costly, as well as more difficult to have an outside person working on grants in such a small community. Ruth would like to postpone this training, not because it is a bad idea, but there could be better times for her to attend this class.

2. **Post Office Proposed Hours of Operation-** Ruth provided some new hours for the post office that will be better for summer hours. The Council discussed the hours and decided that these are a great alternative to the present hours. It was decided to make these hours effective in a couple weeks, and to post soon. Michelle motions to accept the new post office hours. Brian seconds. Roll Call: Michelle, yes; Ruth, yes; Cindy, yes; Brian, yes; Carolyn, yes.

Unfinished Business:

Public / Council Comment:

Adjourn: Carolyn motions to adjourn. Michelle seconds. AIF.