

**City of Coffman Cove**  
**Special City Council Meeting**  
**Thursday, January 12th, 2012 @ 7:00 p.m. at City Hall**

**Call to order:** 7:09 pm

**Roll Call:** Sara Yockey, absent; Brian Wilson, here; Randy Lenz, here via teleconference; Carolyn Duncan, here; Misty Fitzpatrick, here; Michelle Page, here.

**Pledge of Allegiance:**

**Public Comment:**

**Persons to be heard:**

**Approval of Agenda:** AIF

**New Business:**

**Ordinances/Resolutions:**

**Resolution 12-11 Authorized Signers on First Bank Account-** Randy asked if Jean Soderberg should be on the account. Misty mentioned that the treasurer shouldn't be a signer on the account. There was a discussion about whether or not the City Clerk should be a signer on the account also. Randy asked what the other accounts were, and Misty went through all the accounts that the city has. Randy asked if the council would get balances on all the accounts, and Misty replied that Valerie and Glen had worked with her to produce the perfect financial report and they would be receiving that before the meeting on the 19<sup>th</sup>. Ruth Lux added that it should just be council members that sign the checks, and Carolyn added that it works better if there is someone that works at the office can be a signer so that we don't have to hunt people down if we need things signed. Michelle thinks that the names are good, and if we need to change it later we can. Misty added that John Clifton at First Bank would like a resolution to remove Elaine Price from the line of credit. John wants it to say that, "Misty F. Acting City Administrator as well as one other council member is able to sign all documents relating to First bank line of credit," And Misty told the account number. Misty would like to put this line into the First Bank resolution we were working on.

Carolyn made a motion to relax the agenda to move forward to Public/Council comment and return to the Resolution when Kassi is done typing. Misty seconded. AIF.

Misty made a motion to approve Resolution 12-11 with the following amendments, "Add Acting City Administrator Misty Fitzpatrick as well as a council member to be able to sign all documents related to First Bank line of credit account number 751\*\*\* . Please remove all others." Michelle seconded. Roll Call; Randy Lenz, yes; Carolyn Duncan, yes; Brian Wilson, yes; Michelle Page, yes; Misty Fitzpatrick, yes. Resolution Passes.

**Public/Council Comment:**

**Possible Executive Session to discuss a personnel matter:**

Carolyn made the motion to adjourn the meeting and go into executive session at 7:25 p.m. Michelle seconded. Roll Call: Brian Wilson, yes; Carolyn Duncan, yes; Randy Lenz, yes; Misty Fitzpatrick, yes; Michelle Page, no.

Carolyn adjourned the Executive Session at 7:26 p.m. and returned to the meeting.

Michelle would like to know why she was kept out of the loop of what was going on with this issue when she is Ruth's supervisor. Carolyn added that the person with the complaint came to her and Misty, and they decided to keep it quiet to protect all of the people involved. Michelle asked what the problem is and if Carolyn could explain. Carolyn went on to discuss the issue involving a possible breach of confidentiality. Carolyn said that according to the lawyer she is not even allowed to show letters. Michelle would like to see what they can and cannot have according to the lawyer. Carolyn goes on to explain the allegations against Ruth. Michelle is upset because as Ruthie's supervisor, Michelle should have been notified. Michelle asked if there is factual proof that Ruthie breached confidentiality. It was decided that there is no proof to support the allegations against Ruthie. Misty would like to clarify that Carolyn has been talking to an AMLJIA lawyer, but that we are not hiring a lawyer or anything like that. Carolyn had to look into it through the AMLJIA Lawyer because the Postmaster in Ketchikan asked for her to. The Postmaster wanted a thorough investigation by January 15<sup>th</sup>. Ruthie had a chance to explain what happened. Michelle added that it is a he-said-she-said basis, and there is no evidence. Ruth would like to say that she does not talk, and she does not tell. She did not do what she is being alleged of doing. Brian would like for everyone to note that we are just here to find out what we can about what happened in order to appease the postmaster in Ketchikan. We need to get back to him on what is happening and what has been found. Misty would like it noted that in the past confidentiality has been a strong suit of Ruthie. Carolyn added dependability also. Brian will write the letter to the Postmaster and run it by the council before it gets sent off. Michelle made a motion for Brian to draft a letter saying that we had found no substantial evidence to support the acquisitions. Randy seconded. Roll Call; Brian Wilson, yes; Carolyn Duncan, yes; Michelle Page, yes; Randy Lenz, yes; Misty Fitzpatrick, yes. Motion Passes.

Misty made a motion to adjourn, Brian seconded. AIF.

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Carolyn Duncan, Mayor

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ATTEST: Kassi Knock, City Clerk