

**City of Coffman Cove**  
**Workshop/Special City Council Meeting**  
**Workshop Thursday, December 29th @ 5:00 p.m.**  
**Special Meeting Thursday, December 29<sup>th</sup> @ 7:00 p.m.**  
**at City Hall**

- **Call to Order:** 7:13 pm
- **Roll Call:** Misty Fitzpatrick, present; Carolyn Duncan, present; Michelle Page, present; Sara Yockey, present; Brian Wilson, present; Randy Lenz, present via teleconference.
- **Pledge of Allegiance:**
- **Declare Council Seat C Vacant/ Post Seat C Vacancy-** Post seat vacancy
- **Public Comment:**
  1. Chuck Bateman had a comment about the library having a large section on Christianity, and would like to see city money not spent on any more Christian books, unless they are going to spend as much on other religions as well.
  
  2. Randy Lenz wanted to talk about the clean-up at Larry Petersons that Ken Page is doing. The contract runs out the first of the year, and the equipment is broke down, so he wants to do an extension. Sara would like to send a letter stating that due to the breakdown of the equipment, we need to extend until March weather permitting. Kassi and Misty will be working on that this week.
  
- **New Business:**
  1. Discussion to consider the adjustment of Harbor/Moorage Rates  
Now that we have shore power, all of the slips are metered and the people using them get their own meter through AP&T. The transients are not metered. Kassi printed out three examples of how other harbors charge transients. The lights at the harbor are on the city to pay. The ideas from the other Alaskan towns and how they charge is done by amps. Sara asked if we could add a fee onto regular moorage, Misty added that we have to make rates to cover the difference. Misty added we could set a certain time period that if you are staying after so much time, that the rates would change. Misty also added that all the un-metered pedestals will be rated differently. Sara asked if we could charge by how many amps people are using, and find out by asking them. Misty added we would need a harbor master that is on top of that. The harbor master has to turn on the electricity. Michelle asked if we would need to change the harbormaster job from seasonal to full time. Sara mentioned that the maintenance person could be in charge of the harbor in the wintertime. It will be drawn up as a

resolution, with more information on how the other cities charge, and discussed more at the next workshop.

## **2. Elaine Price- Possible Extension of Employment-**

Brian Wilson doesn't believe we are in a position to let three people make decisions as City Administrator. Also, it is only allowing three people to be involved and if one bails, then what? Michelle is opposed to accepting this because we cannot bring things to the council which is important in this position. Misty said that she talked to Elaine, and wants to know if the City Council wanted to enter a counter proposal. Sara said we could get help with some of the grants to take care of those by ourselves. Michelle added that we can out-source for grant writing. Michelle also asked if the drive down ramp is being worked on or not, Misty replied that they have contacted Elaine and do want a match on the price. Michelle thinks that we could have someone come in and finish up grants. Brian thinks that we could outsource grants. Carolyn thinks that Elaine is more qualified for these grants. Brian likes the middle section of this letter. Sara would like to see Elaine finish the three major grants. Misty talked about needing to contact someone to see when we need to get someone the training for the Utility Manager. Brian Wilson explained what a Utility Manager does and is. Michelle is upset by the last sentence of the proposal. Carolyn explained that she only wants to deal with people that are not hostile towards her. Brian makes a motion not to accept Elaine's proposal. Randy Seconded. Roll Call- Sara Yockey, yes; Brian Wilson, yes; Carolyn Duncan, no; Michelle Page, yes; Randy Lenz, yes; Misty Fitzpatrick, yes. Motion Passes. The council decided to discuss a counter-proposal. Sara would like her to finish her three grants, but is not in favor of Elaine being the IFA representative. Sara wants our proposal to state in our by-laws that Elaine must talk to the Council. Misty wants it to say to work with the staff and council, and the administration of the three grants currently funded. Brian would like to check with CRW to make sure we are within our bounds. Brian would also like to send someone else to Juneau to lobby for the city. Misty clarified, so she needs to have the three projects, working with the council and staff, and the rate of 50 dollars an hour, additional to be described.

## **3. City four-wheeler repair price quote**

To get the four-wheeler running, Clint has estimated 1,300-2,000 dollars. It is a 9-10,000 dollar machine and is almost brand new. It would be more beneficial to replace everything, as opposed to buying a new one. Council discussed buying a new/used one.

Sara makes a motion to accept the price quote for 1,300-2,000. Michelle seconded. Roll call. Sara Yockey, yes; Randy Lenz, yes; Carolyn Duncan, yes; Michelle Page, yes, but then changed vote to no; Brian Wilson, no; Misty Fitzpatrick, yes.

#### **4. Flat-bed Dodge truck repair price quote-**

Clint was called to discuss the problem with the Dodge, and he explained the issue with water in the fuel. The estimate to repair is 15,000-17,000 dollars. Warranty won't cover it because it is water in the fuel, and the insurance won't cover it because of the police report. Misty said she talked to the woman from the insurance company, and that if we had gotten gas from a fuel station and that was the problem, they may cover it with insurance. The insurance company is concerned because they have a hard time believing that they are getting contaminated gas twice. Clint added that the wood splitter had water in the tank at the same time. The tank outside the shop was filled with Ronnie's diesel and if there was water in the tank of the truck from Ronnie, it would have also been in the tank at the shop which it wasn't. Council discusses possibilities in dealing with this issue. One possibility is to get the truck fixed and turn in a letter saying that the pieces were replaced due to water contamination. Brian asked if we decided to get a new truck if we would have to modify it to pull the trailer. Clint said he thought so. Sara mentioned that the POW Hatchery uses any truck to pull the fish trailer. It was decided by the Council to table this issue and discuss it at the January meeting.

Misty mentioned that we have 80,000 dollars in the account for the fish enhancement. Sara asked how we have that much in the account when that was a reimbursable grant. Sara is surprised that there is that much in there when we are supposed to spend the money as we get it as a reimbursable grant. Sara was told by Elaine that 85% of the equipment from POW Hatchery is what we own, and someone that works at the hatchery told Sara that was not true. Brian said there is an administrator that is over Elaine for that project. Brian would like to talk to her. Misty is going to print off the information about the bank account for the fish enhancement, and the council will look over it at the next meeting.

- **Public / Council Comment:**

Chuck Bateman (by Roxy) would like to recognize the work that Elaine has done by a plaque or something nice to show our appreciation for the work she has done. Brian Wilson would like to give a gift certificate to the Hanger or somewhere in Juneau. Misty

would like to do a card with the community signing for her. Misty will investigate the options for this issue.

Ruth would like to mention that she is appreciative of the council's dealing with this transition period.

Sara would like the fish enhancement grant to be discussed at the next City Council Meeting. She would like to find out where the extra funds came from and if we need to return them. Misty will do some research and find out if we need to go into executive session or have a regular meeting.

Randy would like to have an executive session to discuss the Northend Port Authority also to talk about the repayment process for the loan. Misty doesn't believe that we could do an executive session for the Northend Port Authority. It was decided that it doesn't need to be executive session, and that it would be put on the agenda for next meeting.

Adjourn: Sara made a motion to adjourn. Michelle seconded. AIF 8:49 pm.

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Carolyn Duncan, Mayor

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ATTEST: Kassi Knock, Acting City Clerk