

City Newsletter

From City Hall

February 2013

Fish Enhancement

Coffman Cove will not be receiving baby fish this year. There was an unfortunate incident last year at the hatchery and our baby fish were lost.

We will resume our enhancement program in the spring of 2014. I hope we will see some return this year and will be able to perform some cost recovery.

EMS Fundraiser

The EMS squad needs your support

The EMS squad, City and volunteers will be hosting an EMS fundraiser dinner at the Howard Valentine School on March 16th at 6:00 p.m.

There will be plenty of Lasagna for everyone followed by one of our community's famous baked goods auctions!

Please bring your baked goods and your checkbook.

"In the end, it's not the years of your life that count. It's the life in your years."

By Benjamin Franklin

CALENDAR OF EVENTS

CITY OF COFFMAN COVE REGULAR COUNCIL MEETING

CITY HALL

MARCH 21ST AT 7:00 P.M.

AGENDA T.B.D.

ALASKA ISLAND COMMUNITY SERVICES CLINIC

COFFMAN COVE CLINIC

WEEK OF MARCH 18TH TENTATIVELY

HOWARD VALENTINE SCHOOL

CALL IN ADVANCE FOR APPOINTMENT 907-305-1201

WHALEFEST AND BEACHCOMBERS FUN FAIR

CRAIG HIGH SCHOOL

MARCH 29TH & 30TH STARTING AT 4:00 P.M.

EMS FUNDRAISER DINNER

HOWARD VALENTINE SCHOOL

MARCH 16TH AT 6:00 P.M.

LASAGNA AND BAKED GOODS AUCTION

DAYLIGHT SAVINGS TIME

MARCH 10TH

SPRING AHEAD ONE HOUR

Spring is Here

Time to pick up trash

If you are out for a walk please bring a trash bag from home or stop at City Hall and pick up a trash bag. We need to start collecting trash from the sides of the roads.

Bending down to pick up every piece of trash can be hard on your body so bring a poker of some kind if you have one and drop your full trash bags off at City Hall during office hours so we can put them in our dumpster.

Road Paving

Looking for Funding

For those of you who have to travel the road between Narwhal Court and Minke Loop regularly, we know the road is in terrible shape and the pot holes are a constant problem.

We are actively pursuing funding to get the road paved up to the point where utilities end. We will keep working on it until we find funding.

MORE WAYS TO CUSTOMIZE THIS TEMPLATE

FOOTERS

To change the text at the very bottom of each page of your newsletter, click Headers and Footers on the View menu. Use the Header and Footer toolbar to open the footer, and replace the sample text with your own text.

INSERT SYMBOL

It is a good idea to place a small symbol at the end of each article to let the reader know that the article is finished and will not continue onto another page. Position your cursor at the end of the article, click Symbol on the Insert menu, choose the symbol you want, and then click Insert.

BORDERS

You can use page borders and text box borders to change the appearance of your newsletter. Borders on text boxes help keep different articles separate, and can set off sidebar articles from the rest of the page. To change a text box border, select it, double click its edge and choose the Colors and Lines tab in the Format Auto Shape dialog box.

QUESTIONS AND ANSWERS

Q: I would like to change some of the text box shading to improve the print quality. Can that be done?

A: Yes. To change the shading or color of a text box, select it and double click its borders to open the Format Text Box dialog box. Click the colors and lines tab and then choose the new color from the Color drop-down list in the Fill section.

Q: What's the best way to print this newsletter?

A: Print page 2 on the back of page 1. Fold in half and mail with or without an envelope. For best results, use a medium to heavyweight paper. If you're mailing without an envelope, seal with a label.

Q: I would like to use my own clip art. How do I change the art without changing the design?

A: To change a picture, click on the picture, then point to Picture on the Insert menu and click From File. Choose a new picture, and click Insert.

Inserting and Editing Pictures

Type your sub-heading here

You can replace the pictures in this template with your company's art. Select the picture you want to replace, point to Picture in the Insert menu, and click From File. Choose a new picture and then click Insert. Select the Link to File box if you don't want to embed the art in the newsletter. This is a good idea if you need to minimize your file size; embedding a picture adds significantly to the size of the file.

To edit a picture, click on it to activate the Picture toolbar. You can use this toolbar to adjust brightness and contrast,

Choose a new picture, and click the Link to File box if you don't want to save the art with the newsletter.

change line properties and crop the image. For more detailed editing, double-click on the graphic to activate the drawing layer. ■

Q: How do I change the text and borders that appear at the bottom of every page?

A: Click Headers and Footers on the View menu. Use the Header and Footer toolbar to navigate among headers and footers, insert date or time, or format the page numbers. To change the text in the footer, select it and type your new text. To change the border, click Borders and Shading on the Format menu.

Q: Can I save a customized newsletter as a template for future editions?

A: Yes. First make any changes you want to this newsletter, then click Save As on the File menu. Choose Document Template from the Save as type drop down list (the extension should change from .doc to .dot). Save the file under a new name. Next time you want to create a newsletter, choose New from the File menu, then choose your template.

