

City Newsletter

From City Hall

March 2015

Water/ Sewer Disconnect Fee

Expect a few changes

The City of Coffman Cove previously charged a \$25 fee to disconnect/ reconnect (turn off and on) a customer's water service. In February, the City Council amended the rate scale so that each service is allowed one disconnect and one reconnect per year, without charge.

Customers are encouraged to have their service disconnected during the winter months if the premises will not be occupied. Failure to do so, can lead to frozen or even broken pipes, resulting in expensive repairs and costly water bills. A broken 1-inch service line can discharge 100,000 gallons of water in a 24-hour time period. Treated water losses are a cost to the customer and the utility.

It is important that Utility Staff disconnect the customer service lines for the winter and that it is not done by the customer. The water meters require additional care when the service is disconnected. Winterizing the water meter is part of the Utility Staff's responsibility when they disconnect service.

To have your service disconnected/ reconnected, call City Hall and a work order will be issued promptly.

Community Clean-up

Make everyday Earth Day!

A big Thanks to everyone who participated in the Earth Day clean-up effort last year. We love living in a clean community and it takes all of us to make it happen.

For those of you who would like to continue the clean-up effort around our City streets and the Coffman Cove Highway, we have garbage bags available at City Hall. You can stop back by City Hall with your bags of trash and we will put them in the City dumpster.

CALENDAR OF EVENTS

CITY OF COFFMAN COVE REGULAR COUNCIL MEETING

CITY HALL

APRIL 16TH, 6:45 P.M. @ CITY HALL

AGENDA T.B.D.

CITY OF COFFMAN COVE COUNCIL WORKSHOP

CITY HALL

APRIL 7TH, 6:00 P.M. @ CITY HALL

AGENDA T.B.D.

COMMUNITY EMERGENCY RESPONSE MEETING

TUESDAY, APRIL 14TH @ 6:30 P.M.

HOWARD VALENTINE SCHOOL

RAINFOREST ISLANDS BOARD MEETING

SATURDAY, APRIL 4TH @ 10:00 A.M.

COFFMAN COVE FERRY TERMINAL

Community Emergency Response Meeting

Tsunami, Flood, Fire, Landslides, Cruise Ship Disasters

Community volunteers are working on our local emergency protocols. These protocols would be used in emergency situations such as Tsunami, flood, fire, landslide or cruise/ ferry ship disaster to name a few.

Please join us at the Howard Valentine School on Tuesday, April 14th at 6:30 p.m. for a community meeting. For more information, contact City Hall or Roxy Wilson.

Coffman Cove Ferry

Coming Soon

The tentative start-up date for the Rainforest Islands Ferry is June 15th, 2015. The ferry is scheduled to operate 4 days a week, traveling from Coffman Cove to Wrangell and Petersburg via the South Mitkof Terminal.

The 65-foot ferry can accommodate 28 passengers and six vehicles, along with several pallets of deck freight and a couple of motorcycles. The Ferry Authority will also offer shuttle service via the road system between communities using passenger vans.

MORE WAYS TO CUSTOMIZE THIS TEMPLATE

FOOTERS

To change the text at the very bottom of each page of your newsletter, click Headers and Footers on the View menu. Use the Header and Footer toolbar to open the footer, and replace the sample text with your own text.

INSERT SYMBOL

It is a good idea to place a small symbol at the end of each article to let the reader know that the article is finished and will not continue onto another page. Position your cursor at the end of the article, click Symbol on the Insert menu, choose the symbol you want, and then click Insert.

BORDERS

You can use page borders and text box borders to change the appearance of your newsletter. Borders on text boxes help keep different articles separate, and can set off sidebar articles from the rest of the page. To change a text box border, select it, double click its edge and choose the Colors and Lines tab in the Format Auto Shape dialog box.

QUESTIONS AND ANSWERS

Q: I would like to change some of the text box shading to improve the print quality. Can that be done?

A: Yes. To change the shading or color of a text box, select it and double click its borders to open the Format Text Box dialog box. Click the colors and lines tab and then choose the new color from the Color drop-down list in the Fill section.

Q: What's the best way to print this newsletter?

A: Print page 2 on the back of page 1. Fold in half and mail with or without an envelope. For best results, use a medium to heavyweight paper. If you're mailing without an envelope, seal with a label.

Q: I would like to use my own clip art. How do I change the art without changing the design?

A: To change a picture, click on the picture, then point to Picture on the Insert menu and click From File. Choose a new picture, and click Insert.

Inserting and Editing Pictures

Type your sub-heading here

You can replace the pictures in this template with your company's art. Select the picture you want to replace, point to Picture in the Insert menu, and click From File. Choose a new picture and then click Insert. Select the Link to File box if you don't want to embed the art in the newsletter. This is a good idea if you need to minimize your file size; embedding a picture adds significantly to the size of the file.

To edit a picture, click on it to activate the Picture toolbar. You can use this toolbar to adjust brightness and contrast,

Choose a new picture, and click the Link to File box if you don't want to save the art with the newsletter.

change line properties and crop the image. For more detailed editing, double-click on the graphic to activate the drawing layer. ■

Q: How do I change the text and borders that appear at the bottom of every page?

A: Click Headers and Footers on the View menu. Use the Header and Footer toolbar to navigate among headers and footers, insert date or time, or format the page numbers. To change the text in the footer, select it and type your new text. To change the border, click Borders and Shading on the Format menu.

Q: Can I save a customized newsletter as a template for future editions?

A: Yes. First make any changes you want to this newsletter, then click Save As on the File menu. Choose Document Template from the Save as type drop down list (the extension should change from .doc to .dot). Save the file under a new name. Next time you want to create a newsletter, choose New from the File menu, then choose your template.
