

North End Ferry Authority, an Alaska Municipal Port Authority,  
dba. Rainforest Islands Ferry

110 NW Stikine Way  
P. O. Box 18071  
Coffman Cove, Alaska 99918  
Telephone: (907) 329-2031  
www.rainforestislandsferry.com



**DATE OF ADVERTISEMENT:** May 20, 2015, OPEN UNTIL FILLED

**LICENSE:** Alaska Driver's License.

**POSITION:** Part-time Mini-coach Driver, 16 hr./wk., year-around, based in Wrangell, Alaska, reports to General Manager.

**WORK SCHEDULE:** Eight hours per day, split shift, Sunday, Tuesday, Wednesday, Friday, en route between Wrangell and Shoemaker Bay Launch Ramp.

**ESSENTIAL FUNCTIONS:**

Operate a 14 passenger Ford Transit passenger wagon, and a Ford E-350 eight passenger cutaway bus with disabled lift, towing a closed cargo trailer, or kayak/canoe trailer, between Wrangell, Shoemaker Bay, and waypoints.

Provide highway transit for ferry passengers, baggage, parcel express, and cargo to/from Rainforest Islands Ferry service between Coffman Cove, Wrangell (Shoemaker Bay), and Petersburg (Banana Point).

Shuttle walk-on passengers on/off the ferry vessel loading/unloading at Shoemaker Bay Launch Ramp.

Check and record condition of vehicle at beginning of shift, including but not limited to fuel, oil, tires, lights, and other items.

Fill gasoline, lubricating oil, transmission fluid, and other consumables daily or as needed.

Maintain safety, roadability, and cleanliness of the vehicles, and report to management mechanical defects, damage, and necessary repairs.

Maintain daily logs and records of vehicle operation and passenger, parcel express, and cargo traffic, by route.

Provide assistance as needed to passengers in loading/unloading the vehicle, especially in safely operating the wheelchair lift and other equipment for disabled passengers.

Load/unload baggage parcel express, and kayaks/canoes to/from the passenger wagon and trailers, and into/out of ferry vessel baggage/parcel express totes, up to 50 lb. per single parcel or lift shared with passenger or shipper. Assist ferry deckhand and shippers in loading/unloading cargo trailer by fork lift, up to 3000 lb. pallets/totes.

Perform related work assigned by management, including but not limited to snow removal at stops and stations.

**QUALIFICATIONS AND EXPERIENCE:**

Knowledge of State of Alaska driving laws, safe driving, vehicle cleaning and maintenance, minor vehicle repair.

Clean driving record, no DWI or reckless driving citations.

Ability and interest in communicating with passengers, shippers, and the public, to resolve concerns and conflicts, and provide a positive experience in working with the agency.

Ability and interest in communicating with management, including but not limited to routine and incident reporting, operational and supervisory concerns, and suggestions for improvements to service.

Ability to lift and carry objects up to 50 lb., as required.

Ability and willingness to accept direction of management and employer's policy and procedures.

Ability and willingness to work varied hours, including weekends and holidays.

Enrollment and participation in pre-employment and continuing random drug screening. North End Ferry Authority maintains a drug, alcohol, and tobacco-free workplace, with zero tolerance for infractions; infractions may cause dismissal without notice.

Maintenance of a high standard of personal cleanliness and grooming, reliability, and honesty, and interaction with management, other personnel, passengers, shippers, and the public in a courteous, patient, and friendly manner.

**COMPENSATION:**

Hourly wage. Benefits include only paid vacation/sick leave awarded as 9.6% of hours worked.