

City of Coffman Cove Meeting Minutes Thursday, October 15th 2015
Regular City Council Meeting 7:00PM at City Hall

Public Hearing 6:45PM

- Ordinance 16 04 Title X Boat Harbor Facilities- Harbor No-Wake Zone
- Ordinance 06 05 Title VIII Public Health and Safety-Fire Chief- Powers and Duties

Call to Order: Mayor Perry Olson called the meeting to order at 7:15PM

Roll Call: Sharon Toman, present. Bill Bateman, present. Bryce Brucker, present (via teleconference). Brian Wilson, present. Perry Olson, present. Randy Lenz, absent – unexcused.

Pledge of Allegiance: yes

Public Comment: Congratulations on newly elected officials.

Persons to be heard: none

Consent Agenda: Perry made the motion to accept the consent agenda. Bill seconded the motion. All were in favor. Misty gave a verbal report on the power line extension grant, which she had neglected to add to her Administrators Report. Council voted at the last meeting, that with the remaining funds we would service Labrador Drive, which is Gary Wilburn's residence and with remaining funds, the lines will head out Loggers Lane.

Resolutions & Ordinances

- 1. Ordinance 16-04 Harbor no-wake zone: Perry made the motion to amend Ordinance 16-04 to read: It is in the best interest of the City of Coffman Cove to regulate a no-wake zone to insure a safe harbor and harbor facilities. No person shall operate a vessel on step or at a speed which produces a wake, wash or wave action inside Coffman Cove, which may or could reasonably be expected to damage any other vessels or harbor facility or create discomfort to an occupant by causing such other boats to pitch or heave because of such wake, wash or wave.**

Sharon seconded the motion. Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 6/0.

This will be the first reading of the Ordinance, as amended, and will be posted for 30 days.

Second reading and public hearing will take place at the November meeting.

- 2. Ordinance 16-05 Fire Chief-Powers and duties: Perry made the motion to accept Ordinance 16-05. Sharon seconded the motion.** The new addition being: The fire Chief shall have authority to recommend a burn ban to the Mayor with the Mayor having final authority to issue the burn ban. No discussion. **Roll Call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 6/0**

Unfinished Business:

- 1. Tree Removal Proposal – Chuck Bateman:** Chuck Bateman has asked to fall four trees in Rhody Park which he feels will endanger his home. **Perry made the motion to accept Chucks proposal. Bill seconded the motion.** Discussion: Dick asked if he plans to dispose of the trees and if he would be doing a lot of damage to property. Chuck said he would dispose of the trees and will be using a back hoe. Brian said he would like a period of public comment. **Brian then amended the motion to give a 30 day notice for public comment. Perry seconded the amended motion.** Liability and certified specialists were then discussed. **Both**

motions were then withdrawn. Brian then made a motion to have the trees marked and opened up for public comment, then the Council will be able to make a better informed decision at that time. This will also be a on the next agenda as public comment. Perry seconded this motion. Discussion: Value of the trees were then discussed. Misty said we would have to abide by our surplus ordinance, which is extremely flexible. It was agreed that the value of the trees, and what to do with the wood should be decided. We could use them for firewood, put up for bid or keep? Chuck has agreed, in his proposal, to occur the cost of clean-up as they would fall on his property. Perry pointed out our Right-of-way policy. Brian said he is not building a road, so our sub-division ordinance does not pertain to this. Perry read the policy. Chuck will mark the trees and this will be posted for the public and addressed at the November meeting.

Roll Call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 6/0.

New Business:

- 1. Loggers Lane Paving Project - Design Services:** The city Council has made this a high priority. Starting at Ruth Lux's drive way continuing out to Cedar Tree Drive. We have applied for one grant in the past, which we were denied. Misty will recommend to Council that we apply for Federal Land Access Program Funding again this January. She suggested we use our own money for engineering design. This amount could cost anywhere from \$17,000-\$20,000. We could include this with our Grant application which is a highly competitive grant. This money would come from our Timber Receipts funds. **Perry made a motion that we dedicate \$17,000-\$20,000 for survey and design for Logger Lane paving project, and issue and RFP for design services. Dick seconded the motion.** Bryce asked if water/ sewer could be added to the design. Misty said that road paving and water/ sewer grants would have to be separate applications. She said she has yet to hear from anyone past the utilities that want the services. **Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 6/0**
- 2. Clinic Use Proposals:** Wright & Efta: Bridgett and MarJean have proposed to use the clinic for \$200 per month to cover the cost of internet and an additional \$100 each per month to go toward utilities. They will also cover the cost of phones if they need to use the phones. Their proposal was read. **Perry made the motion to accept Bridgett Wright and Marjeans Efta's proposal to rent space in the Clinic and split the fiber optic design. Sharon seconded the motion.** Discussion: It was asked if this would interfere with the clinic. They are willing to work around the clinic hours and would completely vacate during clinic days. This is two days every two months. Bridgett was on the phone and clarified that she would flex her schedule and would not be using the clinic during clinic days. Bridgett will use the office space for medical coding and Marjean will use the space for contract work for MicroSoft. Public asked if this would be available for other community members. Perry said the ferry terminal would also be available if there is not space left in the clinic. **Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 6/0.** It was noted that a work order has been put in for AP&T to put in the fiber to the clinic.
- 3. Harbor Master Job Description: Seasonal versus year-round: Perry made the motion to change the harbor master position from seasonal to year round and full time, with salary being \$300 from November to April and \$800 May through October. Brian seconded.** Discussion: Bill thought we should do it so our dock will be monitored during the winter and to give another winter income. Dick pointed out that May could become a busy

month with our fish return that month. Perry thought that if she goes above and beyond the \$300 during the winter months, he does not have a problem with increasing her salary, as long as there is money in the budget. Council agreed as long as they are updated on the situation.

Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 6/0.

4. **Water Sampling Monitoring Service – Approval of Annual Fee: Perry made the motion that we approve the \$3,800 CMP contract. Bill seconded the motion. Roll Call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 6/0.**
5. **AML Annual Local Government Conference:** No one was interested in attending this conference.
6. **Right Of Way Clearing – Loggers Lane:** Council has prioritized how to spend remaining funds for power lines which will be up Labrador Drive and out Loggers Lane past Brad Pages. We will have about \$12,000 to work with after completing these projects. The usual cost for power line extensions is \$5,000 per pole. That includes the line and depending on the amount of work to install the pole. Sometimes they require drilling and other times it does not. There is a big price difference there. Also in this \$5,000 includes prepping the right of way which requires clearing the ditch line 30-40 feet back off the road. In order to get the \$12,000 to go further we could use some streets and roads money to get the road prepped for power poles. Misty proposes to council that we clear the right of way, hiring an excavator and timber cutter. This could bring down the power line extension to \$3,000 per pole, potentially. **Perry made the motion that Council approves expense to clear the right of way of Logger Lane starting at Brad Pages and out, not to exceed \$6,000. Dick seconded.** Discussion: Brian wanted to make sure that the city has 30-40 feet of right of way. Misty will check on this before work begins. This work will begin as soon as possible. Filling the positions was discussed. Our policy says that we use in-staff first and if no one is available or can do the work, we can then post the positions. Brian reminded Council that they had asked that flaggers be required for brushing and also would be a good idea for clearing right of way also. The jobs should take two or three days. **Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 6/0.**

Public / Council Comment: Sharon asked if Timber Receipts could be used to paint lines on the road?

She was also approached about permits and the forklift ordinance. It was pointed out that there is nowhere on Prince of Wales that offers a fork-lift certification class. Misty has been working on getting this class at the The Vo-tech Center in Klawock. This class might be offered as an on-line course. Perry pointed out that if the public was going to operate a forklift without a certificate and a valid driver's license, it is now between them and the troopers. We have an ordinance to cover our liability.

Sharon was also concerned about intoxicated drivers that have been seen leaving the local bar on our roads. Is there an ordinance we could pass? Enforcement would be an issue. It was suggested that the troopers be called in this kind of situation in the future. A VPSO has been voted on by the public in the past and was voted down.

Adjourn: Perry made the motion to adjourn. Brian seconded the motion. All were in favor.

Passed and approved this 19th day of November, 2015.

Mayor, Perry Olson

Clerk, Jean Soderberg