

City of Coffman Cove
Regular City Council Meeting
Thursday, November 20th, 2014
7:00 p.m. @ CITY HALL

Call to Order: Mayor Perry Olson called the meeting to order at 7:05PM.

Roll Call: Sharon Toman, present. Bill Bateman, present. Bryce Brucker, absent/ excused. Dick Stewart, present. Brian Wilson, present. Perry Olson, present. Randy Lenz, absent/ excused.

Pledge of Allegiance: yes

Public Comment: Roxy Wilson gave a report on the Coffman's emergency response SCERP plan. This is a Small Community Emergency Response Plan for our community and all of Prince of Wales Island. She is putting together a flip chart to follow in case of an emergency, and will be asking people from the community to lead in certain areas.

Persons to be heard: none

Appoint Platting Board Member: Dick Stewart has volunteered to be on the Platting board along with Mayor Perry Olson.

Consent Agenda: Bill Bateman made the motion to accept the consent agenda with the addition of Resolution 15-12 added to Resolutions and Ordinances. Dick S. seconded the motion. All in favor by verbal call.

Correspondence & Issues: none

Resolutions & Ordinances:

1. Introduce ORDINANCE 15-01 amending the wording of Title IV, Section 4.02.090 Transfers: Perry read the ordinance and made the motion to accept Ordinance 15-01 as the first reading. Brian Wilson seconded the motion. Misty explained the difference of transfers within the budget and between accounts. Perry said that changing the wording from inter to intra will make this ordinance clear, he thought someone had just put the wrong word in the ordinance. Roll Call: Sharon, yes. Bill, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 5/0.
2. RESOLUTION 15-10 A Resolution Authorizing the Names for the General Bank Account For The City of Coffman Cove. Bill made the motion to accept Resolution 15-10. Sharon seconded. Our ordinance Section 2.09.030 authorizes only city council members and the Mayor as check signers. All other signers names will be removed from the General Account #557970. Roll Call: Bill, yes. Dick, yes. Brian, yes. Perry, yes. Sharon, yes. Motion passes 5/0.
3. Introduce Ordinance Non-Code Ordinance 15-02 Fiscal Year 2015 Amended Budget. Perry made the motion to accept Non-Code Ordinance 15-02 as the first reading. Dick seconded. Roll call: Dick, yes. Brian, yes. Perry, yes. Sharon, yes. Bill, yes. Motion passes 5/0.
4. Introduce Ordinance 15-03 Amending the language of Title X, Section 10.03.100 Use of Boat Launch Ramp: Sharon made the motion to accept Ordinance 15-03 as the first reading. Bill seconded the motion. This ordinance amends the original ordinance adding language to section B, C and adding section D for the city to enter into a "Ramp Use Agreement" with the North End Port Authority. This section was added per the City lawyer. Roll Call: Brian, yes. Perry, yes. Sharon, yes. Bill, yes. Dick, yes. Motion passes 5/0.

Unfinished Business:

1. Equipment Surplus Sale Follow-Up: Misty gave a report on where we were at in our surplus sale. We sold the Commercial Smoker. The Bus, Street Sweeper and furnace did not receive any bids. No action was taken on any of the remaining equipment for sale.

2. Snow Pass Seafood Processing Plant Equipment Purchase Proposal: Perry made the motion to accept Doug Rhodes proposal of \$20,000 to purchase the equipment at Snowpass Seafood processing plant. Brian seconded the motion. Roll call: Perry, yes. Sharon, yes. Bill, yes. Dick, yes. Brian, yes. Motion passes 5/0.
Perry made the motion to designate the money from the sale of this equipment to go into the Fish Enhancement account. Dick seconded the motion. Roll Call: Sharon, yes. Bill, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes 5/0.

New Business:

1. Internet Fiber-Optics/Future Internet Options: Misty explained where she is at in gathering information for a new internet service for Coffman Cove. She had put a lot of details in her Administrators Report. She has been talking to Elk Hunter, from Kake, about putting a dish up on ½ Dog. Misty has questions about the project, and she has put her questions in her report. Perry suggested putting this topic on the next workshop and also ask Mr. Hunter to call into the meeting to answer Council questions.
2. Resolution 15-12 A Resolution Designating a Purchasing Agent Under the Direction of the Mayor for the City of Coffman Cove. Perry made the motion the accept Resolution 15-12. Dick seconded the motion. Bill made the motion to amend the motion to change the wording to "as directed" instead of "under the direction". Dick seconded the motion. Misty and Perry explained that Misty will continue to be the purchasing agent for the City. This resolution makes it clear that she will do so under the direction of the Mayor. Perry said that we are not changing the fundamental way of running our business. He said that he is happy the way it is now, and wants to make sure everything is legal and understandable for anyone who reads the ordinances. Bill then withdraws his motion to amend. Dick also withdrew his second to the amended motion. Roll call for original motion: Bill, yes. Dick,yes. Brian, yes. Perry, yes. Sharon, yes. Motion passes 5/0.
3. Drive Down Ramp Supply Contract – Bid Opening and Award: Perry made the following motion:
I move to accept the ramp supply contract from Motive Power Marine contingent upon verification by the City Administrator, to her satisfaction, the following:
That Motive Power Marine has the capacity and skill to perform the contract or provide the service required.
That Motive Power Marine has demonstrated sufficient character, integrity, reputation, judgment, experience and efficiency in previous contracts or services.
That Motive Power Marine proves compliance with laws and ordinances related to contracts and services during the performance of previous contracts.
That Motive Power Marine has sufficient financial resources and ability to perform the contract or service.
That the Engineer’s review of Motive Power Marine’s proposal finds that it conforms with the bid documents, plans & specifications.
Bill seconded the motion. Roll Call: Dick, yes. Brian, yes. Perry, yes. Sharon, yes. Bill, yes. Motion passes 5/0.

4. AIS Contract: Misty explained to the council that Marine Exchange of AK has their tracking equipment up on 1/2 Dog. It utilizes the internet, but only a very small amount. This contract would bring the city into agreement the Marine Exchange of AK compensation for hosting their equipment. The Equipment owner agrees to pay the initial installation fee and monthly service fee for the host's, the City of Coffman Cove, high-speed internet connection. The monthly service fee for each year of the agreement will be paid in advance to the host on the anniversary date of this agreement. The host agrees to submit payments directly to the internet provider. Sharon made the motion to accept the contract. Perry seconded the motion. Roll Call: Dick, yes. Brian, yes. Perry, yes. Sharon, yes. Bill, yes. Motion passes 5/0.

5. Council/Staff Travel Request-SSRAA Meeting in Ketchikan: Perry made the motion to accept the travel request for Misty and Dick to attend. Sharon seconded. Perry would like to change the meeting date so they will not miss the next city council meeting. We will have the meeting on December 16th instead of the 18th. Roll Call: Perry, yes. Sharon, yes. Bill, yes. Dick, yes. Brian, yes. Motion passes.

Public / Council Comment: Doug Rhodes would like to know why the harbor rates have gone up on the large boats and not all the boats. He would like council to review the rates. Council has agreed to review harbor rates at the December workshop and add it to December's agenda on the next regular meeting. Billing for annual moorage for the large boats will be postponed until rates have been discussed and decided upon.

Perry would like to council to review the city's organizational chart. He does not think our chart is legal and has put in everyone's box his recommendation for a new chart. This will be discussed at the next workshop also.

Adjourn: Perry motioned to adjourn at 8:50PM. Sharon seconded the motion. All in favor

Mayor, Perry Olson

Clerk, Jean Soderberg