

**City of Coffman Cove Regular City Council Meeting 7:00PM Thursday,
December 17th, 2015 at City Hall**

Public Hearing 6:45PM:

- Luck Lake Recreation Site Camping Area

Call to Order: Mayor, Perry Olson called the meeting to order at 7:00PM

Roll Call: Sharon Toman, absent-excused. Bill Bateman, present. Bryce Brucker, absent-excused. Dick Stewart, absent-excused. Brian Wilson, present. Perry Olson, present. Randy Lenz, present.

Pledge of Allegiance: yes

Public Comment: none

Persons to be heard: none

Consent Agenda: Mayor Olson motioned to accept the consent agenda. Bill Bateman seconded the motion. AIF

Mayor Olson motioned to move Art and Seafood Electrical Proposal to the top of the agenda. Brian Wilson seconded the motion. AIF

New Business:

1. Art and Seafood Electrical Proposal:

Brian Wilson motioned to accept the Art and Seafood Proposal to extend electrical from the current location across to the Harbor using the city backhoe with Brian as the operator and BJ setting grade. Mayor Olson seconded the motion.

Discussion: Roxy and Heather had a map showing approximately where new electrical would go. With permission from Council they will look into measurements and costs. Wire will go underground. Bill Bateman commented on the increased safety this would provide over extension cords.

Roll Call: Bill Bateman, yes. Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Motion Passes.

Resolutions & Ordinances:

1. Non Code Ordinance 16-01 FY16 Budget Amendment- First Reading: Mayor Olson motioned to accept the first reading of Non Code Ordinance 16-01. Brian Wilson seconded the motion.

Discussion: Actual Ferry Rental Agreement amount in amendment.

Roll Call: Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Bill Bateman, yes. Motion Passes.

2. **Resolution 16-05 Employee Handbook:**

Mayor Olson motioned to accept Resolution 16-05 adopting City of Coffman Cove new Employee Handbook. Bill Bateman seconded the motion.

Discussion: Mayor Olson read the resolution.

Roll Call: Perry Olson, yes. Randy Lenz, yes. Bill Bateman, yes. Brian Wilson, yes. Motion Passes.

3. **Resolution 16-06 POWCAC Transportation Priorities:**

Mayor Olson motioned to accept Resolution 16-06 joint resolution of the POWCAC communities on Transportation Priorities. Brian Wilson seconded the motion.

Discussion: Modifications for Rainforest Ferry are in here.

Roll Call: Randy Lenz, yes. Bill Bateman, yes. Brian Wilson, yes. Perry Olson, yes. Motion Passes.

4. **Resolution 16-07 FY16 Shared Fisheries Business Tax Program:**

Mayor Olson motioned to accept Resolution 16-07 resolution adopting alternative allocation method for the FY16 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in central southeast. Brian Wilson seconded the motion.

Roll Call: Bill Bateman, yes. Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Motion Passes.

5. **Resolution 16-08 Luck Lake Recreation Site:**

Mayor Olson motioned to accept Resolution 16-08 A resolution in support of the US Forest Service constructing a camping area near the Luck Lake Day Use Area. Bill Bateman Seconded the motion.

Roll Call: Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Bill Bateman, yes. Motion Passes.

6. **Resolution 16-09 POW Borough Charter:**

Mayor Olson motioned to accept Resolution 16-09 A resolution of the City of Coffman Cove opposing the creation of a Prince of Wales Borough Home Rule Charter. Brian Wilson seconded the motion.

Discussion: Mayor Olson read the resolution. Bill Bateman asked for a definition of the area proposed to be annexed, reasonable boundaries. Have recent Ketchikan resolutions saying there will be no hostile annexations. Misty believes the last whereas at the bottom of the page to be inaccurate. Not having a completed charter does not block them. We could reword this whereas better. This inaccuracy could distract from our intent. Mayor Olson does not believe this

statement to be inaccurate. His intent is to have the charter being worked on destroyed.

Roll Call: Mayor Olson, yes. Randy Lenz, yes. Bill Bateman, yes. Brian Wilson, yes. Motion Passes.

Unfinished Business:

1. Appoint two North End Port Authority Board of Director Seats:

Mayor Olson motioned to appoint Keith Webb and Randy Lenz to fill the two empty Northend Port Authority seats. Brian Wilson seconded the motion.

Discussion: Randy would like to see Perry on this board. Perry sees this as a conflict of interest.

Roll Call: Randy Lenz, yes. Bill Bateman, yes. Brian Wilson, yes. Perry Olson, yes. Motion Passes.

New Business:

1. City Road Maintenance/ Upgrades and/or Projects:

Mayor Olson motioned to direct staff to put together some cost estimates to maintain side roads in the spring. Brian Wilson seconded the motion.

Discussion: Map of roads needing rock or brushing has been created by staff. What needs to be prioritized for this year? How much money does council want to spend? Rachael will do the brushing with a hand trimmer. Brian and Perry will drive roads to see what needs to be done and put together a list to get estimates from local contractors. Need to use experienced operator on grader and roller. Brushing is a priority for sight. May be more rock available at cost.

Roll Call: Bill Bateman, yes. Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Motion Passes.

2. Special Land Use Permit –Jeff Wetton:

Mayor Olson motioned to accept Jeff Wetton's proposal for a Special Land Use Permit costing \$500 a year. Brian Wilson seconded the motion.

Discussion: Jeff Wetton not present. Equipment will remain in City Storage Lot across from the school on the right, in the back corner, 75' x 150'. This agreement will make it easier to keep track of. Brian would like Jeff to come in. Bill thinks his application looks straight forward and reasonable.

Roll Call: Brian Wilson, No. Perry Olson, yes. Randy Lenz, yes. Bill Bateman, yes. Motion Fails, it takes 4 votes for a motion to pass.

3. Memorandum of Agreement with AP&T – Coffman Cove Internet Project Funding:

Mayor Olson motioned to accept the MOA between the City of Coffman Cove and AP&T for this Fiber Optic Project. Bill Bateman seconded the motion.

Discussion: City Council formed a committee of Council Members and they determined the best solution to the internet problem is to work with AP&T and write the USDA Grant to build a fiber optic network for the community. AP&T will provide the service and make payments to the city that will repay the required match for the grant. The match will be 15% of the cost of construction. AP&T will provide service at a cost comparable to other communities. AP&T will be the contractor and own the infrastructure.

Roll Call: Perry Olson, yes. Randy Lenz, yes. Bill Bateman, yes. Brian Wilson, yes. Motion Passes.

4. Travel Request-Washington DC:

Mayor Olson motioned to accept the Travel Request for the City Administrator to travel to Washington DC between January 18th and 22nd to lobby on behalf of this fiber optic project. Bill Bateman seconded the motion.

Discussion: Brian ask if there are funds available for travel in the budget. Misty answered, yes there is in FY16 Budget under Administration and Lobbying. Council ask the City Administrator to utilize the services of our lobbyist Steve Silver. Misty ask him if he could do anything to help with our Fiber Optic Grant and he recommended someone from the City Office go to DC and talk to the delegation on behalf of this grant request. SISD Superintendent approved two students to travel with Misty to DC. This is in the works.

Roll Call: Randy Lenz, yes. Bill Bateman, yes. Brian Wilson, yes. Perry Olson, yes. Motion Passes.

Public / Council Comment:

- January Workshop to be moved back to the first Tuesday of the month, January 5, 2016.
- Special Meeting on 12/23/2015 at 7PM, City Hall.

Adjourn:

Mayor Olson motioned to adjourn at 7:53pm. Brian Wilson seconded the motion. AIF

Passed and approved on this 21st day of January, 2016.

Mayor, Perry Olson

Clerk, Jean Soderberg