

City of Coffman Cove Special City Council Meeting 7:00PM Friday, December 23, 2015 at City Hall

Call to Order: Bryce Brucker called the meeting to order at 7:15PM.

Roll Call: Sharon Toman, present. Bill Bateman, present. Bryce Brucker, present. Dick Stewart, absent-excused. Brian Wilson, present. Perry Olson, absent. Randy Lenz, absent.

Pledge of Allegiance: Yes

Public Comment: none

Persons to be heard: none

Unfinished Business:

1. Loggers Lane Paving Project Design/Proposal Acceptance:

Bryce Brucker motioned to accept the design proposal. Sharon Toman seconded the motion.

City Administrator gave a brief introduction of the RFP for design services to be included in the paving grant application. Design will make the grant more competitive. The Council Scoring Committee has evaluated all proposals and R&M Engineering scored the highest. The RFP went out in three phases for flexibility.

There are alternatives to keep the costs down included and still provide a comprehensive look at what we are trying to do and lend credibility to our grant application:

1. Authorize the scope of work for R&M that includes the design of all three phases of the project, \$50,140.
2. Authorize a scope of work for R&M that includes 100% design and bid assistance of Phase one as well as 60% design development of Phase two, \$39,560.
3. Authorize a scope of work for R&M that includes design Phase 1 only, \$34,140.
4. Accept R&M's proposal for all three phases but request that they honor their proposal for a period of one year while we pursue grant funding to cover design costs. Once grant funds have been awarded, we will issue notice to proceed to R&M and they can begin design work.

Misty is trying to put together a comprehensive grant proposal that will compete well and recommends option #2 if the Council sees Loggers Lane Paving as a high enough community priority to spend this amount of money on design. The remainder of the design work can be done with grant monies. Each choice comes with a different price tag and can be paid for out of Timber Receipts which has a current balance of \$198,736.42. The next funding cycle for the Transportation Budget will be in May.

Additional monies could become available. FLAP will publish for funding availability in January. Funding for the entire paving of Loggers Lane could be applied for if Council authorizes us to do so. This grant would require a 9% cash match of the entire project. This can be partially in-kind and our crushed rock could be used.

Discussion: Council is also considering upgrading the side roads. Brian W. is leaning towards #4 to buy time and have Timber Receipt money for side road work. Sharon feels if it will help us stand a chance of getting the grant and make us credible we should move forward. City of TNB was successful with this grant two years ago, we were not. Misty now has the scoring and one of our downfalls was not having design. The FLAP application in May is our best chance. Bill Bateman thinks we should go with option #2 and get this done.

Bryce Brucker withdrew his motion and Sharon Toman withdrew her second.

Bill Bateman moved to authorize R&M's proposal to do 100% of the Phase 1 design development as well as 60% of design development of Phase II as defined in packet. Sharon Toman seconded the motion.

Roll Call: Bill Bateman, yes. Bryce Brucker, no. Brian Wilson, no. Sharon Toman, yes.

Discussion: Bryce wants to address this in January and still reach the deadline. Misty says we won't address this in January and meet the deadline. Bryce feels we need more Council members to make this decision and Brian W. agrees. R&M needs four months to do the work.

Put this off and have a Special Meeting before the workshop on January 5th

Public/Council Comment: none

Adjourn: Bryce Brucker moved to adjourn the meeting at 7:45. Brian Wilson seconded the motion. AIF

Passed and approved this 21st day of January, 2016.

Mayor, Perry Olson

Clerk, Jean Soderberg