

**City of Coffman Cove**  
**Regular City Council Meeting Minutes**  
**Thursday, May 22th 2014**  
**7:00 p.m. @ CITY HALL**

**Call to Order:** Mayor Mariana Carter called the meeting to order at 7:00PM

**Roll Call:** Mariana Carter, present. Randy Neuberger, present. Bryce Brucker, present. Dick Stewart, present. Biran Wilson, present. Perry Olson, present. Randy Lenz, absent-unexcused.

**Pledge of Allegiance:** yes

**Public Comment:** none

**Persons to be heard:** Prince of Wales Hatchery Update: Mariana welcomed POW Hatchery personal. They gave us a report on how our fish are doing, what happened in the past, and what to expect in the future. They gave a detailed account on tagged fish that were reported caught last year and the numbers on what we should see coming into the bay for this year. They also talked about the fish release we just had. Questions from public and council were discussed. Misty discussed EC Phillips and cost recovery. The topic of fresh water imprint was discussed and the fact that our fish pens are in a good place. The fresh water should not be an issue. He thought our problem in the past, with the low numbers returns, was the fact that we had zero-check fish. We now have one-check fish, and we should see better returns. POW Hatchery personal complimented Coffman Cove on the care of the fish and also the good signage around town. They said this was very encouraging. Dick Stewart will take the lead in cost recovery this year.

**Steve Beilgard-** Water Meters minor subdivision: Misty has talked with Mr. Beilgard and he did not need to address the council.

Perry Olson asked about the power-line extension grant monies and also why the lines were not ran to Colby Wilson's property. Misty said that the grant money will be used after we are billed and everything for the extension is on track and schedule. Misty will verify roads to be done with Greg Mickelson.

**Consent Agenda: Mariana made the motion** to accept the consent agenda. **Randy Neuberger seconded the motion. All were in favor.**

**Correspondence & Issues:** none

**Resolutions & Ordinances:** none

**Unfinished Business:**

- 1. Mecham Richardson and Company Audit Engagement Letter: Mariana made the motion to accept the engagement letter from Mecham Richardson Company. Randy N. seconded the motion.**

Discussion: Misty explained that we have known all along that we would have an audit in 2014 based on the money spent on the clinic. She said that she was informed by the single audit coordinator from the State of Alaska that we were to have an audit for 2013. Misty explained why we have to audit for 2013 and she also went over the quotes from auditors that she looked into. Misty suggested approving the audit engagement letter.

Bryce asked when we have to make a decision on the letter. Misty explained that Ed Mecham was the only one available and willing to do this audit in the time frame that we need it. He can be here at the end of June. How to pay for the audit was discussed. **Roll call: Mariana, yes. Randy N. yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Motion passes.**

**2. Introduce Non Code Ordinance 14-02 FY15 Budget: Mariana made the motion to discuss non-code ordinance for FY15. Randy N. seconded.**

Discussion: Misty asked if the council was happy with the new format and asked for some feedback. Council liked the format and thought it gave more of a definition on where the money was and how it is spent. **Roll call: Randy N. yes. Bryce, yes. Dick, yes. Brian, yes. Dick, yes. Mariana, yes. Motion passes.**

**3. Bingo-Heather: Heather and Randy N. presented their plans to start bingo. Brian stressed that he wants one person in charge of bingo. Heather will be in charge. Randy would like to start bingo on the 4<sup>th</sup> of July. Misty pointed out the fact that our budget will need to be amended for supplies for bingo in the gaming department. Randy N. made the motion to amend the FY15 budget to include the extra \$1000 in gaming for the purchase of gaming expenditures. Perry seconded the motion. Roll call: Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Mariana, yes. Randy N. yes. Motion passes.**

There were questions from the council about alcohol in the bingo area, children participating in the games, city volunteers, donating supplies. **Perry made the motion for the tourism coordinator to go forward with the bingo plans as long as all the questions that were presented were answered beforehand. Brian seconded the motion. Roll call: Dick, yes. Brian, yes. Perry, yes. Mariana, yes. Randy N. yes. Bryce, yes. All were in favor.** Heather will e-mail the council on the answers to their questions before she proceeds.

**New Business:**

- 1. Ad Sales at Harbor-** Heather then discussed the advertising sign and the rates that will be on the harbor shack. **Randy N. made the motion to accept Mr. Beilgards proposal with the approval of design. Dick seconded the motion.** Discussion: Perry asked if the sign will be the property of the city once it is on the shack. Heather said yes, as long as he receives a donation receipt stating he will receive free advertising on the board. Perry was concerned that if the city decides to get rid of the sign, this might cause hard feelings with Mr. Beilgard. **Roll call: Brian, yes. Perry, yes. Mariana, yes. Randy N. yes. Bryce, yes. Dick, yes. Motion passes.**
- 2. Reader Board Advertising:** Misty said there were some businesses that had asked to advertise on the electronic reader board. Council decided that the city and school be allowed to advertise on the electronic board but not businesses.

**3. Raise Recommendations from City Administrator: Mariana made the motion to accept the raise recommendations for certain city employees from the City Administrator. Perry seconded. Roll call: Perry, yes. Mariana, yes. Randy N. yes. Bryce, yes. Dick, yes. Brian, yes. All were in favor.**

**4. Proposal from AK Black cod to purchase Smoker:** Misty was contacted by AK Black Cod of Anchorage. Misty suggested that we put the smoker out for sale. Misty read over the non-code ordinance of surplus property of the city of Coffman. If the property is under \$2,500, the city administrator can dispose of the property. Misty suggested following our code of ordinance of real property when disposing of property. She will present the council with a list of surplus items at the June workshop; council can go over the list and values and decide what property they want to dispose of. The council does not want to lease the smoker to a business in Anchorage.

**Public / Council Comment:** Randy N. thanked the audience for coming.

Misty said they ferry committee has made progress in purchasing a ferry for the North end of Prince of Wales. There is a strong possibility that a ferry will be functioning by June of 2015.

**Adjourn: Randy N. made the motion to adjourn at 9:40PM. Dick seconded the motion. All were in favor.**

**Possible Executive Session for personnel matters:** no executive session.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2014.

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Mayor, Mariana Carter

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Clerk, Jean Soderberg