

City of Coffman Cove
Regular City Council Meeting Minutes
Thursday, July 17th 2014

Public Hearing 6:45 Non Code 14-03 7:00 p.m. mtg. @ CITY HALL

Call to Order: Mayor Mariana Carter called the meeting to order at 7:00PM

Roll Call: Mariana Carter, here. Randy Neuberger, here. Bryce Brucker, here. Dick Stewart, here. Brian Wilson, here. Perry Olson, here. Randy Lenz, here.

Pledge of Allegiance: yes

Randy Lenz made the motion to amend the agenda to include Lynn Bateman to speak under public comment. Steve Mathews will speak on Luck Lake and Coffman Creek under Persons to be heard. . Also to include the council to declare the Rain Forest Island Ferry seat vacant. **Randy N seconded the motion. All were in favor by verbal call.**

Public Comment: Lynn Bateman gave a presentation on the library construction and major expansion matching grant application program. Last year the council passed a resolution to allow the library to apply for a library construction and major expansion grant. We did apply, but we did not receive any funding. Now, the opportunity to reapply for the grant has come again. They are asking the council for permission to reapply. We would change the dates, making copies and updating our application from last year. There are a couple things we could do to improve our application, which can be done this time. She talked about the improvements. The question was asked how much this would cost the city. Lynn said it would take some time in the office to change dates, make copies and get the application sent off and there might be some travel to lobby, but last year the Foraker Group paid for their travel. Most all of the last application was done by volunteer time.

Persons to be heard: Steve Mathews talked about the Luck Creek Restoration the Forest Service plans and Coffman Creek. Mariana reminded the council when Steve and Leonard came to the meetings in the past and voiced their concerns. She said that hearing it now, she is more convinced that she does not want anything done to Luck Creek. It would be devastating to the commercial fishing industry along with sports fishing, and these are our main industries right now. Making an official document stating the concerns and opposition are important. A Resolution or Ordinance should be drawn up and passed at our next meeting. Steve offered to write something up for the city. He said it should be sent to the district Ranger in Ketchikan. Steve thanked the council for listening to his concerns.

Consent Agenda: Randy N. made a motion to accept the consent agenda. Mariana seconded. Discussion: Perry asked that we break down every report and ask for a verbal report from each department so questions can be answered. Some council members did not think this was necessary and would take up too much time. Mariana suggested discussing this in a workshop so we don't take up time tonight. Brian asked we put it off until September or October because summer is a busy time. The council agreed. Misty stated that we will not be able to adequately inform the council and report if we are not receiving questions. She feels that sometimes we are expected to provide answers before the questions are asked then we are viewed of not being knowledgeable enough or not being on top of things as much as we should be.

There should be some compromise with allowing us to answer questions, and if they are only asked during the meeting, like in oral presentations, that will be tough for us because we need to research and prepare. She encouraged the council to prepare and e-mail or call the office with questions and let us know the information you need for the meeting. For example, the gaming report that was discussed and questioned earlier. Council asked that maybe charts be used to report. This might be an easier way to understand money reports. Randy N. asked if we want heads of departments at the meeting to report. Misty suggested working with employees and letting them know how to report instead of having them attend the meeting. Brian asked that those employees and Council going to training to report back about the trainings so they can make a judgment whether to send anyone to the next training or meeting.

All were in favor to accept the consent agenda.

Resolutions & Ordinances:

- 1. Non-Code Ordinance 14-03:** AN ORDINANCE FOR THE CITY OF COFFMAN COVE DESIGNATING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING THE DISPOSITION OF THE SAME (Commercial Smoker, City Bus, Street Sweeper & Yukon wood/oil Furnace) **Randy N. made the motion to accept ordinance 14-03. Randy L. seconded the motion. Roll Call: Mariana, yes. Randy N. yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Randy L. yes. Motion passes.**
- 2. Resolution 15-01:** A RESOLUTION OF THE CITY OF COFFMAN COVE AUTHORIZING PARTICIPATION IN THE LIBRARY CONSTRUCTION AND MAJOR EXPANSION MATCHING GRANT PROGRAM IN FY16. **Mariana made the motion to accept Resolution 15-01. Randy N. seconded the motion.** Discussion: Bryce asked about matching grants and how much the city will be liable for. He does not see approving this Resolution and does not want to keep-on the government band wagon. Randy L. said he is not for building a new library, but he does see how it would save the city money in the long term. Brian asked about the red building and why it has not been shut down after we opened the new clinic and why the EMS has not moved into the new building. Misty said the building has to be heated because of the files stored, therefore has not pushed the EMS squad to move their supplies. She will encourage the EMS to move over to the new building after the busy summer months are over. Randy N. said that this is just a Resolution stating we want to participate. We are not obligated at this time to spending any money. Carolyn Duncan pointed out that the hard work on this grant had been done last year, all volunteer. Misty explained to the audience about the plan for the library last year and the design. Mariana asked for a roll call. **Randy N. yes. Bryce, no. Dick, yes. Brian, yes. Perry, yes. Randy L. yes. Mariana, yes. Motion passes 6 in favor 1 opposed.**

Unfinished Business:

- 1. Coffman Island:** Randy L. would like the city to use the funds from the land sale and sub-divide Coffman Island. Brian said we should wait until we see what the State is going to do over there. We will have a workshop on this at a later date.

2. **Bingo:** Randy will talk on Heathers behalf. He said she sent an e-mail out answering their questions from the last meeting, but didn't get any response, so he will go over the answers tonight. 1) Cannot have alcohol, and if alcohol is present, we could lose our gaming license. 2) No kids can be present. 3) Only city employees can work. No volunteers. 4) Supplies cannot be donated. Supplies must be bought by gaming account.

Heather would like to have bingo at the Arts Festival so she would like a decision from the council tonight.

The council thought they had made a decision at a previous meeting or workshop. Concerns of losing our license and risks were discussed. **Perry made the motion to declare bingo issue a dead deal and not to do it, and not proceed with any bingo plans in the future. Bryce seconded the motion. Roll Call: Bryce: yes. Dick yes. Brian, yes. Perry, yes. Randy L. yes. Mariana, yes. Randy N. no. Motion passes. 6 in favor 1 opposed.**

New Business:

1. **Proposal from Alaska Coastal Aggregates – LTF area for rock storage and export:** Misty received a proposal from Bill Bennett. She sent it to Clay Keene with a legal review. If the council it in favor with entering into the agreement, we can go over the proposal and submit a counter proposal. The contract was gone over. Brian pointed out that they were going to put in the contract the fact they would make accommodations for the log transfer, and needs to be in there. Misty said that Bill Bennett is available on the phone if council has any questions for him tonight. Details about the plan for the log transfer area were gone over for council members and audience who missed the workshop with Bill Bennett and Kelly Nickerson. Bryce was concerned about the wear and tear on our roads and safety issue of running trucks through town. He asked about hours of operation. Dick Stewart said that when the representatives were here for the meeting, they explained very thoroughly about the times of running the trucks and crusher and not operating during our busy summer season. Perry said he was at the meeting, and heard the same thing, but in the agreement contract presented, the hours of operation says 7:00am – 5:00PM Monday through Saturday with no restriction. If we vote for the agreement, this is what to expect. Brian said they would not be running during the night when a barge came in because the stock pile and crusher would be here and the barge landing. He said we should not make a decision at this meeting, the contract should be gone over and details discussed. Some audience members were concerned about noise from the trucks and crusher. Misty said in order to keep things moving along, we can put it on a workshop in August agenda, have a public hearing on this topic and have it on the agenda at the next regular meeting in August. She asked if the council would like her to e-mail back to Bill Bennett all the concerns the council had and also our lawyer Clay Keene had in his legal review.

Perry said we should discuss it at a workshop and leave Bill Bennett out of our conversation.

Randy L. thought if we let him know our concerns, we could have a more productive workshop on the topic. Perry thought we should give them a counter proposal instead. Misty said that she agreed with the council that there needs to be a complete list of concerns before moving ahead. She needs to hear all of the concerns before coming up with a counter proposal. The council will see the counter proposal a week before the August meeting.

Bryce requested we move the workshop to the second week in August so he can attend. The workshop will be August 12th.

Globalstar Satellite Phones-EMS: Misty received an e-mail from SEREMS. Southeast Regional EMS. They host the symposiums that keep our EMS certified and assist us in supplying emergency medical services. They have some free satellite phones that the Department of Health and Social Services would like to give to small communities to help them with emergency communications. They would also pay the bill on it for a year. These phones are meant to be mounted in a vehicle, which could take personal time to get installed. Right now, Whale Pass and Point Baker have the phones and are using them. Misty did ask Becca and she said it would be a benefit to the EMS squad. Brian said this is a no-brainer. If it will help in emergencies, we need to get the free phones. **Bryce made the motion to get the free satellite phones to be installed in the ambulance.** Alan Thompson volunteered to install the phone in the ambulance. **Mariana seconded.** Roll Call: Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Randy L. yes. Mariana, yes. Randy N. yes. **Motion passes.**

Drive- Down Ramp-Scope of work and contracting: Misty said this was in her administrators report. Misty she was looking for council's concurrence that we divide this contract into three contracts. Each contract would be procured competitively and approved by council. The council will open the bids, scores them and makes the award. The three contracts will be 1) engineering services for inspection, meaning we would be doing all the project management. It's time, but minimal time. 2) Construction of the ramp. 3) Transportation and site work. The idea behind this is getting this done as cheaply as possible. Normally you put the whole thing out to bid. By dividing it up, it could save us money. She spoke to R&M Engineering and was told this was the way they kept the cost down when building the Klawock Access. Misty is looking for concurrence from council about breaking up the projects to three contracts, with council awarding the jobs. Brian thought it was a great idea. It saves the communities a lot of money. Council agreed.

She is also looking for concurrence from council about the timeline of the project.

The ramp may take up to four months to construct. She went over the time line. Contractors and their responsibilities were discussed. Council agreed to let Misty proceed with the plans for contracting the Drive Down Ramp.

Rain Forest Island Ferry open seat: Cindy Huff has resigned her seat on the board and the seat is now vacant. Council needs to declare this seat open so it can be posted and the position filled at the next council meeting.

Randy L. made the motion to declare the seat open. Bryce seconded. All were in favor by verbal call.

Public / Council Comment: Perry asked about the water truck and costs to the city. Misty said it was an administrative decision to have the road watered. The office has had a lot of complaints about the dust on hot days, and there are also health concerns. This is done every summer when it gets dry and hot. This keeps the public happy and Brian said it keeps the roads in better shape. Perry would like to see decisions like this in the administrators report. Bryce pointed out that he saves the city a lot of money by grading the road.

Dick asked about the ATV ordinance. Randy N. explained the ordinance and permission slip to Dick.

Dick reported cost recovery on our salmon. They have 200lbs in to the smoker and they are still catching fish.

Randy N. gave a report on the firework sales. He suggested amending the budget to buy more fireworks for next year.

Bryce thanked everyone who is volunteering their time catching salmon for cost recovery.

Mariana made the motion to adjourn at 9:50PM. Randy N. seconded. All were in favor.

Passed and approved on this day _____ of _____ 2014.

Clerk, Jean Soderberg

Mayor, Mariana Carter