

City of Coffman Cove  
SPECIAL MEETING MINUTES  
Wednesday, August 26<sup>th</sup>  
6:00PM at the City Building

**Call to Order:** Mayor, Perry Olson called the meeting to order at 6:02 PM Roll Call: Sharon Toman, present. Bill Bateman, present. Bryce Brucker, present. Dick Stewart, present. Brian Wilson, present (6:20). Perry Olson, present. Randy Lenz, present.

Pledge of Allegiance: yes

Public Comment: none

Persons to be heard: none

Consent Agenda: no consent agenda

Correspondence & Issues: none

Resolutions & Ordinances: none

**Unfinished Business:**

City Administrator, Misty Fitzpatrick updated the Council on where we are in the Drive Down Ramp Project and how each project contract has been separated into their own project to be awarded separately. At the previous Council meeting, the Council had some questions about the materials being used to construct the float system. The Engineer, Trevor Sande, called into the meeting to answer any questions. Council has the float design specs in front of them. Trevor Sande then explained to the Council why certain materials would be used and questions were answered.

Trevor stated that he was happy that they are under budget at this time and that they might be able to put some effort into the other ramp project. The Engineer said he did see some value in shipping the floats pre-assembled. He suggested asking the float materials provider for a quote. Misty recommended having them assembled on site. Perry asked that we get the quote for the price comparison which will include the price in shipping. Liabilities coverage was then questioned. The question regarding what the liabilities would be if we put this together and something fails, how would we recover? Trevor said there would not be any liability. He would provide technical oversight, and he will be on-site overseeing the project.

The float design quote was then opened. **Perry made the motion to accept the Matheus Lumber Company quote for the floatation materials. Bill seconded the motion.** Discussion: Bryce suggested re-submitting so we can get a lower price. The grant will need to be closed out by June 30<sup>th</sup>. Council decided to go ahead and award the project so we do not default on the grant. **Roll call: Sharon, yes. Bill, yes. Bryce, no. Dick, yes. Brian, yes. Perry, yes. Randy, yes. Motion passed 6/1.**

**Ramp Install Contract Award:**

Drive Down Ramp Replacement Project: City Administrator, Misty Fitzpatrick explained how the Ramp Install would work. There was one bid also for this part of the project. **Perry made the motion to accept the bid for the Ramp Install Contract to Pool Engineering. Sharon seconded the motion.** Discussion: The Company is out of Ketchikan. Council asked what the total cost of the ramp itself was. Misty said it is approximately \$290,000. Bill suggested getting hold of the contractor before the dock construction gets started to see what kind of lifts they can make, reach they have and what kind of spreaders they will need under it to pick it. He thought it might take some rigging. He said it might matter how it is positioned also. **Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Randy, yes. Motion passes 7/0.**

**Project Scope:** The Engineer cost estimate for the Drive Down Ramp replacement project is \$750,000. We applied for a CDBG grant for the amount of \$609,000 and that required a 25% match. We were able to get all of our matched in-kind. Another grant was applied for, the State of Alaska Ports and Harbors Grant. We applied for a grant of \$70,000 planning to spend \$70,000 of our own money. Right now, we have all the contracts out that are required to complete the project. We have an estimate for the forced account labor. This labor would include disconnect for the utilities, and then to reconnect, also forced account labor to construct the floats on-site. Misty is estimating the Drive Down Ramp will come in under budget. She proposed to Council to start the design for the other ramp going to our floating dock. She would like general direction from Council if this is something they wanted to do. Right now we are \$125,000 under budget for the Drive Down Ramp overall, with the two grants combined.

It was asked what the walk-down ramp would cost. Misty said it depends on the design of the ramp. She has had many costs estimates. Council would have to look at different designs and decide. Misty is confident that we could get it done for under \$150,000. More likely \$120,000.

Where would the \$70,000 come from? We have \$74,000 in Harbor Savings right now. In October we will put in another \$13,000 from net profit from last year.

The original concept for the float dock was for charters boats. Right now we have more commercial boats. Brian has counted more than 24 commercial boats at our harbor at one time this summer. More ideas for the floating dock were discussed.

Perry thought the idea for finishing the float dock and running electricity down to it would allow our ferry to tie-up and therefore free-up our ferry terminal dock again. **Perry then made the motion that we direct our Project Manager to pursue the idea of incorporating the small harbor access grant into this project. Bill seconded the motion. No more discussion. Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Brian, yes. Perry, yes. Randy, yes. Motion passes 7/0.**

New Business: none

**Public/ Council Comment:** Sharon asked if the road between the new teacher housing and city hall would be worked on. Misty has been in touch with Lauren Birch, and they (SISD) are willing to improve the road.

**Adjourn: Randy Lenz motioned to adjourn at 7:00PM Bill seconded the motion. All were in favor.**

Passed and approved: September 24<sup>th</sup> 2015

Mayor: Perry Olson \_\_\_\_\_

Clerk: Jean Soderberg \_\_\_\_\_