

City of Coffman Cove
Special City Council Meeting Minutes
Wednesday May 4th, 2016
At City Hall 6:00PM

Call to Order: Mayor Sharon Toman called the meeting to order at 6:00PM

Roll Call: Sharon Toman, present. Bill Bateman, present. Bryce Brucker, present. Dick Stewart, present. Brian Wilson, absent. Perry Olson, present. Randy Lenz, absent.

Pledge of Allegiance: yes

Public Comment: none

Persons to be heard: none

Consent Agenda: none

Mayor Toman made the motion to amend the agenda to include the purchase authorization from Channel Electric for the Drive Down Ramp. Dick seconded the motion. All were in favor by verbal call.

Resolutions & Ordinances: none

Unfinished Business:

1. **Garbage Truck Driver-review applications and hire driver:** We received one application for the garbage truck driver. This was posted in-house. **Sharon made the motion to hire Bryce Brucker as the new garbage truck driver. Bill seconded the motion.** Discussion: Al Thompson had to quit the job as he was not able to pass his CDL due to some eye problems. **Perry made the motion to amend the motion to include the set wage of \$18.00. Sharon seconded the amendment. Roll call on the amended motion: Sharon, yes. Bill, yes. Bryce, abstain. Dick yes. Perry, yes. Motion passes. Roll call on the original motion: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Perry, yes. Motion passes.** Perry said he was not opposed to paying Al to help and train in the truck as Bryce heals from his surgery. Council agreed. **Perry made the motion to retain Al to help with garbage pick-up until Bryce is recovered. Bill seconded the motion. Roll call: Sharon, yes. Bill, yes. Bryce, abstain. Dick, yes. Perry, yes. Motion passes.**

New Business:

1. **Selection of Harbor Project Electrical Contractor:** Council reviewed the proposals and the bid review letter from R&M Engineering-Trevor Sande. Project Manager, Misty Fitzpatrick gave an overview of the difference of a base bid and an alternative. She recommends awarding the base bid. By awarding this contract it is most likely that the city will have an audit. She is concerned about the city having the resources for undergoing an audit. **Perry made the motion to declare First City Electric non-responsive and non-eligible for bid. Dick seconded the motion. All were in favor by verbal call.** **Bryce made the motion to award Alaska Heating the base and alternative bid at the total bid price of \$99,550. Bill seconded the motion. Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Perry, yes. Motion passes.**

2. **Matching Options for the FLAP Grant:** Misty Fitzpatrick introduced this agenda item. She explained the money spent on engineering to-date. R&M Engineering has amended the price estimate.

In her managers' report she laid out a menu of options for the city to come up with for the match requirement. The match requirement for the FLAP proposal is 9.03%. Instead of using the stock pile rock for match, she is proposing doing a cash match from the Timber Receipts account. She discussed with Council all the options for rock and the cash match requirement. She also prepared a letter for the Mayor to send to DOT requesting the leftover funds from the Coffman Cove road paving project (\$48,000 and some change) to be re-appropriated to this project. That cash could supplement the cash match.

The stock pile of rock and the purposes to upgrade our roads was then discussed. Money spent on the stock pile was discussed. Mayor Toman wanted to know if they could sell the rock. Council was against selling to public but using it to recap the road all the way from Minke Loop to the Forest Service sign. It is not enough rock to do the entire road, but it would improve it. Sharon said the Forest Service is having a sale and log trucks could be running this way. Bryce would like a letter written to ask if they could run the back loop instead of coming this way. We do not want the high volume of traffic on our road during the summer months. They would be stirring up dust and also this could be a safety issue for our town. Council suggests they use the back loop.

Misty said the FLAP grant application is due May 15th. Council agreed to follow Misty's recommendations for the grant. Perry asked if we did this the way she recommends, and then two years from now, if something happens and we decide to go a different route or found a different source, would we be tied to this? Misty said the negotiations for the grant agreement will start when awarded. During that time, if we find other sources, then they will be incorporated in the grant. Perry asked if we could have forced labor to do prep work and use our own rock. Misty thought it was a good idea, but has not asked that question.

Sharon made the motion that we direct Misty to draw up the Resolution to set aside Timber Receipt money for the matching of the FLAP Grant. Perry seconded the motion. Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Perry, yes. Motion passes.

3. **Channel Electric Invoice-Drive Down Ramp: Perry made the motion to approve the Channel Electric invoice. Bryce seconded the motion . Roll call: Sharon, yes. Bill, yes. Bryce, yes. Dick, yes. Perry, yes. Motion passes.**
4. **Drive Down Ramp Project Funding: remaining Grant funds:** Project Manager, Misty Fitzpatrick went over funds remaining to spend on the Drive Down Ramp Project. She would like input from the Council on what projects to use these funds on. She suggested a priority list. Council discussed options. Options in priority: 1) Planking and bull rails 2) floats 3) concrete surface on the approach. 4) Cover for the ramp 5) walkway.

Public / Council Comment: Perry said he has had public comments about driving onto the dock. He would like to restrict it to 4 wheelers and fork lifts. Bill thought that installing removable pilings would work. Bryce does not want to see forklifts on the dock. They can damage the grates and the dock. He would like to see the Council adopt something to restrict fork lifts on our dock. People leaving their rigs on the dock have always been a problem in the past. Misty thought the harbor master could regulate the removable pilings. She asked the council to think about restricting use, the fisherman need to drive on the dock to unload nets, etc. Bryce suggested putting it on a workshop for Council and public opinion. Perry is in support of charging for larger vehicles to drive down onto the dock. He would like to see a system set up for the fisherman. He would like to set up the gate: they could contact the harbor master to unlock the gate and be charged a small fee. Perry thought we could re-prioritize our priorities to put in a gate system. Council agreed to put it at #2 before the floats. Sharon said we will make a sign asking for no vehicles on the dock and our maintenance man can put this sign up. Council agreed.

Council would like to ask Forest Service to use the back loop instead of coming through town when they start logging the back loop. Council asked that we send them a letter with our request.

Adjourn: Perry made the motion to adjourn at 7:35. Bryce seconded the motion. All were in favor.

Passed and approved on this 19th day of May, 2016.

Mayor, Sharon Toman

Clerk, Jean Soderberg