

City of Coffman Cove  
**Special** City Council Meeting  
Monday, June 13<sup>th</sup>, 2016  
At City Hall **5:00 pm**

**Call to Order:** Mayor Sharon Toman called the meeting to order at 5 pm.

**Roll Call:** Sharon Toman, present. Bill Bateman, present. Bryce Brucker, present. Dick Stewart, present. Brian Wilson, present. Perry Olson, present. Randy Lenz, present via teleconference.

**Pledge of Allegiance:** Yes.

**Public Comment:** None.

**Persons to be heard:** None.

**Resolutions & Ordinances:**

1. Resolution 16-23: USDA Community Connect Internet Grant – Authorizing participation in the FY 2016 Community Connect program. Coffman Cove is a community with no cell phone service and is dependent upon an Anchorage-based phone company to provide basic land line service. Anchorage is approximately 1100 miles from Coffman Cove and phone technicians have taken up to 5 months to respond to requests for new phone lines. High-speed broadband service in the community will allow residents, businesses and critical community facilities to use internet-based services and will enable access to educational, technical training, emergency, communication, safety and business resources. The City of Coffman Cove has found partnership with AP&T wireless to secure funding constructing a fiber optic network in the community. The City has designated matching funds in the amount of \$163,533 to satisfy a cash match required for the grant application. The City, in partnership with APTW, will apply for the USDA grant money \$926,689 to construct the last mile of infrastructure using fiber optic technology. **Bill Bateman made a motion to accept Resolution 16-23. Dick Stewart seconded. Roll Call: Bryce Brucker, yes. Dick Stewart, yes. Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Sharon Toman, yes. Bill Bateman, yes. Perry Olson made a motion to amend this to add a "whereas" right after the second "whereas" indicating that there is no available landline service to the residents of Coffman Cove.** Perry would like them to know that there is no landline access at all past a certain point, specifically 92 lots that currently do not have available access to a landline. **Bill Bateman seconded.** Comment: Misty Fitzpatrick mentioned that it is a requirement that after constructing the network that a community facility is made available to offer pre-internet service at speed of 10 megabytes down and 1 megabyte up for 2 years and the grant pays for the internet service. Misty stated in the grant that the City of Coffman Cove would have the library open to internet users 10 hours a day, 6 days a week. This would be another substantial commitment. **Roll Call: Bill Bateman, yes. Bryce Brucker, yes. Dick Stewart, yes. Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Sharon Toman, yes. Motion passes.**

**Unfinished Business:** None.

**New Business:**

1. Change Order #2: Harbor Electrical Contract – Harbor launch lighting project; to run an electrical line to the main harbor fish cutting float-estimated cost is \$250. The second item would be to run an electrical line to the small harbor fish cutting float and install 2 lights, estimated cost is \$2500.

Item 3 concerns light poles to the small harbor. Estimated funds available amounts to \$12,339.31. Comment: Misty says that awarding this change order does have an impact on the next item on Council's priority list, which are the floats. It becomes less likely that those floats would be completed if the change order were approved. Dick Stewart questioned the reason it would change was because Misty would expect more money to be spent on the lights than the purchase of floats. The money for floats has been approved by Council but they have not been purchased yet. Misty pointed out that Council could accept item #2 and not item #1, or vice versa. All items did not have to be approved if one was deemed more important than others. **Bill Bateman made a motion to accept the quote for the electrical change order #2. Dick Stewart seconded.** Comment: Sharon Toman commented that approving this change order would mean the possibility of not getting the floats for the small harbor. Perry Olson likes the idea of having lights because it makes working at the harbor easier, but since the fish cleaning operation is closed down in the wintertime, there is no need for lights. We do not need lights in the summertime since it hardly gets dark. Perry likes the idea of having lights and if we can do both the finger floats and the lights we should, but if there were only one option, Perry prefers the finger floats. We cannot use the fish cleaning station without water during the summer. **Roll Call: Dick Stewart, yes. Brian Wilson, no. Perry Olson, no. Randy Lenz, no. Sharon Toman, no. Bill Bateman, no. Bryce Brucker, no. Motion fails.** Misty Fitzpatrick suggested to council that they could consider a time extension rather than approving change order #2 in its entirety, since there were three items. **Sharon Toman made a motion to approve item #3 on the Coffman Cove harbor electrical project change order #2 that will give a time extension as far as July 15<sup>th</sup> to allow for any delay. Perry Olson seconded.** Comment: Perry reiterated that this is council saying it is okay for Mike Burgess to not be held to his original timeline of June 30<sup>th</sup>. Perry suggested making it the same deadline that the granting agency has. Perry thinks we should give Mike a little more leeway. **Sharon Toman amended her motion, if Perry will withdraw his second, to change that vote to the 31<sup>st</sup> of July. Perry Olson seconded. Roll Call: Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Sharon Toman, yes. Bill Bateman, yes. Bryce Brucker, yes. Dick Stewart, yes. Motion Passes.**

2. Cove Excavation: Harbor Site Work Contract – Change Order #3 for crushed rock along both outside edges of concrete causeway using a small rubber-tracked excavator. The City will provide a laborer if one is available. If not, Cove Excavation will provide their labor. The City will purchase from Southeast Road Builders and provide Cove Excavation 80 yards of crushed rock. Estimated Costs: \$1,120 for the excavators at 16 hours; \$400 in labor at \$100/hr., plus the price of crushed rock. Currently, without the cost of the crushed rock, total is \$2,320. **Sharon Toman made a motion to accept Cove Excavation change order #1. Dick Stewart seconded.** Comment: Perry Olson was concerned about the high cost of labor; he also questioned why we cannot take crushed rock from the City pile. Brian Wilson commented that we would need about \$3500 in rock if we purchased 18 yards. Perry mentioned this could be a choice between lights at the fish floats and rock down at the causeway where no one really goes because of the sidelines. He would shoot this down and go back and re-address the lights at the float. Brian Wilson thinks it would be a liability if we do not shoulder the road and make it safer for people to walk on. Bryce Brucker would hold off on all of these change orders and concentrate on the finger floats that make the City money and we figure out what to do with the money we have. **Roll Call: Perry Olson, no. Randy Lenz, no. Sharon Toman, no. Bill Bateman, no. Bryce Brucker, no. Dick Stewart, no. Brian Wilson, no. Motion Fails.**

3. RAC Funding Proposal: Misty Fitzpatrick suggests we submit multiple proposals so Council doesn't have to choose one or the other. In June of 2015, Council approved the submission of a RAC funding application for the Logger's Lane improvement project. We've been waiting since then for the RAC money to become available. RAC made the funding announcement approximately 10 days ago and they are to be used on projects that benefit the National Forest. A federal advisory council was established some years ago on Prince of Wales Island and it is called RAC, also known as the Resource Advisory Council. As rural school money becomes available, the Forest Service in combination with RAC, advertise for proposals from communities around the Island and accept the funding applications in the form of a project nomination. Communities submit this funding application to RAC who then scores them and makes a recommendation to the Forest Service on which projects to fund. This year, there is \$507,000 that needs to be spent going into the proposal. One of the options Misty presented to Council was a valid argument that Logger's Lane could be improved, the 2,000 yards of crushed rock that could be used to re-surface Logger's Lane – we could submit a RAC project nomination using the crushed rock as match and applying for funding to hire a contractor to do the work. **Sharon Toman made a motion that we apply for the RAC grant to be used to place 1,500 yards of crushed rock on Logger's Lane with the grant paying for the cost of contractor and the work to do that and in that, to have Misty write the application given that a lot of it is crossover from what she did with the FLAP grant and she has all the information. Dick Stewart seconded.** Comment: Perry Olson mentioned we do not have 2,000 yards of crushed rock on hand anymore and we wanted to reserve some of it for the side roads. Perry would be more comfortable with 1500 yards of crushed rock. Sharon Toman amended her motion to change the amount of crushed rock to 1,500 yards instead of 2,000 yards. **Roll Call: Bill Bateman, yes. Bryce Brucker, yes. Dick Stewart, yes. Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Sharon Toman, yes. Motion Passes. Perry Olson made a motion to amend that we include enough extra rock in our proposal to go all the way to Cedar Tree Drive and go to Misty for actual construction costs. Dick Stewart seconded. Roll Call: Sharon Toman, yes. Bill Bateman, yes. Bryce Brucker, yes. Dick Stewart, yes. Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Motion Passes.**
4. TAP Funding: Available federal money in the amount of \$3700 can be used for improvements around town, concerning transportation, pedestrian walkway improvements, bicycle/pedestrian bridges, rails and trails, signage, etc. Dick Stewart questioned if this amount could go towards potential salaries for summer labor. Since labor is not part of transportation development, it would not be eligible for this grant. Brian Wilson would be in favor of upgrading Rhody Park, since sidewalks would cost more than \$3700. Misty was hoping for more time to give Council more funding opportunities for this grant but has been focused on bigger grants that have taken more time than anticipated. **Perry Olson made a motion that we apply for TAP funding given that Gina does it in-house for Rhody Park repair and rehabilitation. Bryce Brucker seconded. Roll Call: Bill Bateman, yes. Bryce Brucker, yes. Dick Stewart, yes. Brian Wilson, yes. Perry Olson, yes. Randy Lenz, yes. Sharon Toman, yes. Motion Passes.**
5. DNR Chipper: purchasing options. Bryce Brucker researched some DNR chippers for the City. Perry Olson commented that we put \$45,000 into Trail Building Equipment of the Budget every year. We have one but has been neglected on the lot so it is probably ruined. Bryce would like something with a little more power to it than the equipment we have now. One is \$499 and the other is \$399; Bryce will let Council know what he decides.

**Public/Council Comment:** Council agreed to address the Ferry Terminal issues at the next regular meeting. Also in discussion was drive down allowances which will also be addressed at the next regular Council meeting.

**Adjourn: Bill Bateman made the motion to adjourn at 6:40 pm. Brian Wilson seconded. All were in favor.**

Passed and approved on this 21<sup>st</sup> day of July, 2016.

---

Bryce Brucker, Mayor

---

Gina Cavaretta, Clerk