



COFFMAN COVE COMMUNITY LIBRARY

Regular Meeting

April 4, 2017 2PM @ the Library

Call to Order: At 2:01pm

Roll Call: Deedee Jeffreys, Debbie Igo-Steward, Julie Snodgrass, Allan Thompson, Connie Beilgard, Carolyn Duncan, Lynn Bateman (absent)

Public: Perry Olson, Bridget Wright, Dick Stewart, Jackie Duden, Betty Cruickshank.

Public Comment:

Julie Niederhauser: Invited to talk about the Vista Program.

#6. Vista Report by Jackie: Jackie and Joell are working with early literature books to be put together in theme bags. Such as: police officers, job themes, divorce, parents living away from home, new bothers and sisters, etc. We have the bags. The Pilcrow Grant, waiting to hear back from that soon. Megan is the new volunteer; she likes to work with kids. She is working with Jackie to get crafts on Friday up and going again.

Perry commented: Julie and I had a conversation yesterday that Jackie possibly move to City Hall to work part time. No city worker is able to be her site supervisor.

Perry asked Julie, how much supervision Jackie needs; Julie N stated 10 hours at a minimum.

JulieN: When we entered into this agreement Lynn was the director and worked in the city office. It is important that we have someone who sees the bigger picture. Jackie is not there to be providing direct service. No day-to-day consistent help is a big deal. Julie S asked Jackie if she touched based with her every day for 1 hour and 2-3 hours on Thursday would that work.

Julie N: Stated I am willing to give this a try. Still not happy, but willing to see if this works out with Julie S and Jackie time wise. She will take these ideas to her supervisors. Julie S will be the site supervisor, 1 hour a day and extra hours on Thursday. Jackie can work in the city hall if she feels the need to.

Summary: Moving Jackie out of the library so people will no longer be expecting her to provide direct services. This is fine with Perry if she works at the conference tables. April 23 Jackie goes on vacation for 9 days, Jackie's last day will be May 31, 2017.

AGENDA:

1. Board Member Resignation DeeDee moved to accept Lynn's resignation, Debbie seconded. Sadly Approved. **Notice to be posted in the city asking for people who want to join the commission. Perry will ask Gina to get this posted for us.**
2. Appoint Library Director/Librarian: Deedee suggested we suggest an interim director until everyone has time to think about whom the commission might recommend as the new director. Carolyn nominated Julie S as interim director, Debbie seconded. Approved.
3. Budget Updates: **Regular, Early Literacy & New Construction, Will be discussed with City Treasure and explained later to the library commission.**
4. PLA Grant FY17 remaining book order \$: Deedee will work on book orders when she returns to Alaska. Everyone on the commission is to talk to community members to remind them to request books. Each commission member could work with Deedee to order books. Bridget: Would like to see library slips through out the library for people to write on for requesting books. Julie S asked, does the school have certain

books they need? Request will be put to the new teachers in the fall for a book list.

5. Training/workshop/Conf. fees - Budget #6110, **Commission is asking the city to write in a budget item for funds that can be reimbursed by grants for library training, travel, and education.**

6. VISTA Report, *moved up because Julie N was on the phone.*

Julie went over the library requirements needed to keep the library running smoothly. She will up date and give to all commission members. Suggestion made to have a garbage can to put garbage in to be collected once a week.

Public Comment: No public comment

Workshop??? Lets set a date in May when Deedee and Dee are back an Alaska.

Adjourn: Ajorned 3:15 pm.

Coffman Cove Community Library Mission Statement

It is our mission to provide a public library that will enhance quality of life by encouraging life-long learning skills in a comfortable, safe atmosphere and by providing the materials to accomplish these goals. We strive to advance knowledge through free and open access to information reflecting the values and pride of our community, state and country.