

City of Coffman Cove
Regular City Council Meeting Minutes
Thursday April 19th, 2018
Regular Meeting **6:15 PM** at City Hall

Call to Order: Mayor Perry Olson called the meeting to order at 6:15.

Roll Call: Mike Underwood, present. Joel Buchanan, absent-excused. Randy Wright Jr. present-6:18. Dick Stewart, present. Brian Wilson, present. Perry Olson, present. Bridget Wright, present.

Pledge of Allegiance: yes

Public Comment: none

Approval of Agenda: Perry made the motion to approve the agenda and strike grader lease to Rimco. Add East Prince of Wales Fish and Game Advisory Committee to new business. Also add Special Harvest Area Exception closure for kings in the Cove. Dick seconded the motion. All were in favor

Persons to be Heard: Josh Holtman-business training center lot: Perry made the motion to move Josh Holtman, Business Training Center Lot to new business and strike him from persons to be heard. Dick seconded the motion. No discussion: All were in favor by verbal call.

Consent Agenda: Perry made the motion to approve the consent agenda. Bridget seconded the motion and would like to pull out the EMS report. All were in favor by verbal call. Bridget would like to know if the city was to reimburse for the training that was not covered by the grant as reported in the EMS report.

Correspondence & Information: none

Unfinished Business:

1. **NEFA Board Seat:** no application was received.
2. **SEASWA Contract-**they are here and working, nothing was signed by the Mayor.

Perry made the motion to move **Right of Way Policy, Land Use rates and Waste Area Fees** off of agenda and into the next workshop. Brian seconded the motion. All were in favor by verbal call.

Perry made the motion to move **Wetton and Page Land Use Permits** to the next meeting. Brian seconded the motion. All were in favor by verbal call.

3. **Business Training Center Trailer-disposition:** The council had instructed Mayor Olson to attached a zero value to the trailer and try to get rid of the trailer. He was approached by a community member and asked if they could have it. He agreed. The city maintenance worker has prepared the trailer for removal. At the last meeting someone objected to the way to

Council is disposing of the trailer. Council is now reconsidering how to dispose of the trailer. Brian would like to see it go up for auction, in case someone in the community wants it. This is how we have disposed of property in the past. **Brian made the motion to put the trailer up for a minimum bid at a \$10. Mike seconded the motion. Discussion: Dick thought this was a fair way to dispose. Motion was amended to include a two-week deadline from today for bids. Roll call on motion to amend. Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget yes. Motion passes. Roll call on main motion: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, yes. Motion passes.**

Jean will post trailer for bids.

New Business:

- 1. Disposition of Stage: Perry made the motion for the Arts and Seafood festival to take the stage apart and move it to their desired location as soon as possible. Dick seconded the motion. Discussion: Mike said he will tear it apart in 4x4 pieces and store it at his house for now. Roll Call: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, yes. Motion passes.**
- 2. Library Reorganization-Perry made the motion to move this to the next workshop agenda. Brian seconded the motion. All were in favor by verbal call.**
- 3. AP & T Fiber Optic to Library-Perry made the motion to strike this and move it to the next workshop agenda. Randy seconded the motion. All were in favor by verbal call.**
- 4. Meeting Times-Perry made the motion to move the meeting times back to 6:30. Mike seconded the motion. No discussion. Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, no. Motion passes 5/1**
- 5. IFA BOD SEAT: Coffman Seat Representative Opening-deadline 05-31-18. Perry made the motion to reappoint Brian Wilson as the City of Coffman Cove IFA Representative. Mike seconded the motion. Discussion: Brian stated that he would like to continue as representative. Roll call: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, yes. Motion passes.**
- 6. Opportunity Zone-no action required.**
- 7. Garbage Truck Driver-Perry made the motion for the clerk to post for the new garbage truck driver position. Dick seconded. Discussion: We are in a weekly pick up schedule now. Roll call: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget yes. Motion passes.**

- 8. Josh Holtman – Fireworks**-Josh announced a meeting at the Ferry Terminal Saturday the 28th and would like council and community opinion. He has some ideas on how to proceed with the fireworks and Civic Club. He has asked Council if they would support the Civic Club taking over the retail side of the fireworks, 4th of July, Turkey Shoot and maybe a couple get-togethers in the winter. Josh asked if the Civic club could use the city's liability insurance for fireworks this year. Perry instructed the clerk to check with our insurance company to see if this is ok. The Civic Club is current but they cannot find the by-laws. The Civic Club will need to create a council and update the bylaws, then go on from there. Brian suggested talking with SISD about a set of by-laws. **Bridget made the motion: this year we support the transition of the firework program to the Civic Club, with the permit and the insurance. Next year, hopefully we can transition it permanently to them-contingent of the Civic Club forming and becoming active. Randy seconded the motion. No discussion. Mike, yes. Randy, yes. Dick, yes. Perry, yes. Brian, yes. Bridget, yes. Motion passes.**
- 9. Business Training Center Lot: Josh Holtman proposal.** Josh would like the Council to consider the idea of a long-term land lease for his shop on the city lot where the Business Training Center Trailer is now. **Brian made the motion to move this to a workshop. Perry seconded the motion. Roll call: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, yes. Motion passes.**
- 10. Harbor Electrical Meter Base Reinforcement:** There was some damage to a meter on the harbor dock during the last storm. These meters need reinforced. **Perry made the motion for the Council to direct the Mayor to get to work on this. Fix the meters to attach them to the bull rail permanently using in-house staff or volunteers. Bridget seconded the motion. No discussion. Roll call: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, yes. Motion passes.** Bridget wanted to make it known that Bill Fitzpatrick was very helpful in getting the power turned off, and she was very appreciative of his help during the storm.
- 11. New Clerk Computer purchase:** The clerk computer has crashed. **Perry made the motion to authorize the Mayor the purchase a new computer for the clerk/treasurer with a price ceiling of \$4,000. Dick seconded the motion. Discussion:** Bridget would like the money to come out of the water/ sewer budget. **Roll call: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, yes. Motion passes.**

12. East Prince of Wales Advisory Committee: Perry made the motion for the Mayor to contact Fish and Game to let them know that we do support this and would like to be involved. Randy seconded the motion. Roll call: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, yes. Motion passes.

13. Special Harvest Area Exception to the East Side King Salmon Closure: Fish and game has closed the east side to king salmon retention and left the west side of Prince of Wales open for king salmon fishing. There were some special exemptions for some hatchery operations which allow fishing within the boundaries of their cove or inland area. Coffman Cove did not receive one of the exemptions and this could have been an oversight. Doug Rhodes has been working on this for Coffman Cove. Doug explained that we do have two more years of salmon return. We have boundaries in place in Coffman Cove. Doug has talked with the Petersburg sports fish biologist for this area, and he has gone through the permits. Since we do not have an active permit, he thought it may be the reason why it was an oversight for the exemption. Doug has suggested the City pass a Resolution in support of setting us up as a special harvest area to catch our fish.

14. Resolution 18 09: A Resolution of the City of Coffman Cove, Alaska Requesting the Designation of Coffman Cove as a Special Harvest Area for the Hatchery Raised Chinook Salmon Harvest. Perry made the motion to approve Resolution 18 09. Randy seconded the motion. No discussion. Roll Call: Mike, yes. Randy, yes. Dick, yes. Brian, yes. Perry, yes. Bridget, yes. Motion passes.

Executive Session/ Legal Matters: no executive session.

Public / Council Comment: Bridget would like to implement a monthly meeting or reporting on customers who are overdue on their city bills. Perry would like this to be included as a monthly, permanent item on our agenda as a first item. This should have a treasures report on what has been done in conjunction with these customers. Bridget asked that this report be in excel. Bridget would like to look into the legalities of collections.

Perry said it's time to move the skiff ramps. This fish cleaning float will need moved from one side to the other and the water hooked up. We need to move the 80' skiff ramp-maybe beach it unless someone has a better idea or putting it somewhere else. Take the two 40-foot skiff ramps, one of them will be where the fishing cleaning float is now, the other will go to the Chinook dock, or we can find another place for it. The end of the dock will then be opened up for moorage. Brian suggested and RFP to get the skiff ramps out and burned. He doesn't want more left on the beaches. It was

suggested to drag the skiff ramps close to the boat launch area, at high tide, then equipment can reach them to pull them out. An RFP will be put out to move the fish cleaning float, move the two 40' ramps to their new locations and remove the 80 foot ramp out of the water and dispose or salvage what is left.

ADJOURN: Perry made a motion to adjourn at 7:38PM. Brian seconded the motion. All were in favor.

PASSED AND APPROVED ON THIS 17TH DAY OF MAY, 2018

MAYOR, PERRY OLSON

CLERK, JEAN SODERBERG