

## Grader Operator Job Availability – Applications available at City Hall

<b>Job Title:</b>	Grader Operator	<b>Job Category:</b>	Operator
<b>Department/Group:</b>	Streets & Roads	<b>Job Code:</b>	5509
<b>Location:</b>	City Shop	<b>Travel Required:</b>	No
<b>Rate of Pay:</b>	\$25.00/ hour	<b>Position Type:</b>	Part-time/as-needed
<b>Supervisor:</b>	Mayor	<b>Date posted:</b>	10 14 2020
<b>Will Train Applicant(s):</b>	No	<b>Posting Expires:</b>	11 03 2020

### Job Description

#### Job Purpose:

The Grader Operator is responsible for operating the grader in a safe and effective manner in order to ensure the roadways are accessible, safe and in good operating condition.

#### Duties:

- Operate grader in a safe and efficient way.
- Maintain roads in order to ensure safe roadways within the City limits.
- Be familiar with the mechanics of machinery and be capable of performing general required maintenance, i.e., checking fluids, greasing, etc.
- Ensure grader is safely and securely stored.
- Deal with members of the public in a courteous and respectful manner including receiving complaints and scheduling levels/ quality of service.
- Follow rules outlined in the City employee handbook.
- Perform other duties as assigned.

#### Skills/Qualifications:

- Verbal Communication, Professionalism and grader operator experience.

To request an application emailed, please contact City clerk at [clerk@ccalaska.com](mailto:clerk@ccalaska.com)

Fax: 907-329-2212

Mail: City of Coffman Cove

P.O. Box 18047

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